



**NOTICE OF A MEETING
OF THE
CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.
BOARD OF DIRECTORS**

Tuesday, March 19, 2019 – 10:00 am EDT

TIME AND PLACE OF MEETING

A Meeting of the Board of Directors of the Citrus Research and Development Foundation, Inc. will be held on **Tuesday, March 19, 2019 at 10:00 am EDT at the Citrus Research and Education Center, Lake Alfred, Florida in Ben Hill Griffin Hall, Room 101**. Participants may conference in by dialing 800-567-5900 and entering participant access code 393338# when prompted.

CRDF has been experiencing some interruptions/distractions during conference calls. Below are a few phone tips to be mindful of when on a conference call.

- When speaking please say your name so that the minutes can be properly captured.
- Please mute your line whenever you are not speaking (mute button on phone or *6) to prevent background noise from disrupting the meeting and ensure the best sound quality during the call.
- Refrain from using headsets, speakers, cordless phones, etc., as they can create static or echo on your conference calls.
- If you have any problems during your call please text Brandy Brown, at 863-514-7513 or Audrey Nowicki at 412-554-5143. We will try to help resolve the problem immediately.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the Foundation at least 72 hours in advance by contacting Brandy Brown by phone at (863) 956-8817 or by email at brandy.brown@citrusrdf.org.

CRDF BOARD OF DIRECTORS MEETING

Tuesday, March 19, 2019 – 10:00 am EDT

AGENDA

1. Call to Order
2. Roll Call/Determination of Quorum
3. Approval of Minutes of the February 26, 2019 Board of Directors Meeting*
4. Committee Reports:

Executive – Larry Black

Finance & Audit – Ned Hancock

- A. Review of Monthly Financial Summary and Accompanying Statements*
- B. Discussion of APHIS/CRDF Contract
- C. Discussion of CRAFT Funding
- D. Results of Communication Survey
- E. Status of CRDF Website Re-design

Governance – John Updike, Jr.

- A. Discussion of Policy & Procedures for Committee Selection
- B. Discussion of CRAFT Staffing
- C. Discussion of Research Director Position

Research Management – David Howard

- A. Discussion on Draft 2019 RFP 2019 and Timeline*
- B. Discussion of the Plant Improvement Select Committee and its Directives & Responsibilities*
- C. Discussion on Research Management Committee Structure
- D. Review Updated Policy & Procedures for Non-Board Nomination Process*

Commercial Product Delivery – Pat Ouimet

- A. Discussion of Project #18-037C Ferrarezi, UF/IFAS IRREC Millennium Block*
- B. December 2018 Quarterly Project Managers' Quarterly Report on CRDF-funded Projects*

5. COO Report – Rick Dantzler
6. Partnership Updates
 - A. Florida Citrus Mutual – Mike Sparks
 - B. UF/IFAS Citrus Program – Michael Rogers
 - C. UF/IFAS Citrus Agents – TBD

*-Materials

7. New Business

8. Announcement of Future Meeting:

Board of Directors Meeting – April 23, 2019, 10:00 am, Co-Hosted by Peace River Valley

Citrus Growers Association at the Turner Ag Center in Arcadia, Florida

9. Adjournment