



Citrus Research and  
Development Foundation, Inc.

**NOTICE OF A MEETING**  
**OF THE**  
**CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.**  
**FINANCE AND AUDIT COMMITTEE**  
**Tuesday, April 24, 2018 – 9:00 am EDT**

**TIME AND PLACE OF MEETING**

A meeting of the Finance and Audit Committee of the Citrus Research and Development Foundation, Inc. will be held on **Tuesday, April 24, 2018 at 9:00 am EDT at the Southwest Florida Research and Education Center, UF-IFAS, 2685 State Road 29 North, Immokalee, Florida.** Participants may conference in by dialing 800-567-5900 and entering participant access code **110622#** when prompted.

CRDF has been experiencing some interruptions/distractions during conference calls. Below are a few phone tips to be mindful of when on a conference call.

- When speaking please say your name so that the minutes can be properly captured.
- Please mute your line whenever you are not speaking (mute button on phone or \*6) to prevent background noise from disrupting the meeting and ensure the best sound quality during the call.
- Refrain from using headsets, speakers, cordless phones, etc., as they can create static or echo on your conference calls.
- If you have any problems during your call please text Brandy Brown at 863-514-7513 or Audrey Nowicki at 412-554-5143. We will try to help resolve the problem immediately.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the Foundation at least 72 hours before the meeting by contacting Brandy Brown at (863) 956-8817 or by email at [brandy.brown@citrusrdf.org](mailto:brandy.brown@citrusrdf.org).

**CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.**

**FINANCE AND AUDIT COMMITTEE MEETING**

**Tuesday, April 24, 2018 – 9:00 am EDT**

**AGENDA**

- A. Call to order
- B. Roll Call/Determination of Quorum
- C. Approval of Minutes of the March 20, 2018 Finance and Audit Committee Meeting\*
- D. Review of Monthly Financial Summary & Quarterly Investment Report\*
- E. Active Topics
  - 1) Report from F&A Communications Subcommittee\*
  - 2) Update on 2018-19 Operating Budget\*
- F. Other Business
- G. Adjournment

