



**NOTICE OF A MEETING
OF THE
CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.
GOVERNANCE COMMITTEE
Monday, May 21, 2018 – 1:30 pm EDT**

TIME AND PLACE OF MEETING

A meeting of the Governance Committee of the Citrus Research and Development Foundation, Inc. will be held on **Tuesday, May 15, 2018 at 3:00 pm EDT at the Citrus Research and Education Center, Lake Alfred, Florida in Ben hill Griffin Hall, Conference Room.**

Participants may access the meeting by dialing 1-800-567-5900 and enter participant access code 393338# when prompted.

Since CRDF has been experiencing interruptions/distractions during conference calls, below are a few phone tips to be mindful of when on a conference call:

- When speaking please give your name so that the minutes can be properly captured.
- Please mute your line when not speaking (mute button on phone or *6) to prevent background noise disruptions and ensure the best sound quality during the call.
- Refrain from using headsets, speakers, cordless phones, etc., that create static or echo.
- If you have any problems during your call please text Brandy Brown at 863-514-7513 or Audrey Nowicki at 412-554-5143 to try to resolve the problem immediately.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the Foundation at least 72 hours before the meeting by contacting Brandy Brown at (863) 956-8817 or by email to brandy.brown@citrusrdf.org.

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AGENDA

- A. Call to Order
- B. Roll Call/Determination of Quorum
- C. Approval of Minutes of the May 15, 2018 Governance Committee Meeting*
- D. Active Topics
 - 1) COO Candidate Review Process
- E. Other Business
- F. Adjournment