



**NOTICE OF A MEETING  
OF THE  
CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.  
BOARD OF DIRECTORS**

**Tuesday, May 22, 2018 – 10:00 am EDT**

**TIME AND PLACE OF MEETING**

A Meeting of the Board of Directors of the Citrus Research and Development Foundation, Inc. will be held on **Tuesday, May 22, 2018 at 10:00 am EDT at the Citrus Research and Education Center, Lake Alfred, Florida in Ben Hill Griffin Hall, Room 103.** Participants may conference in by dialing 800-567-5900 and entering participant access code 393338# when prompted.

CRDF has been experiencing some interruptions/distractions during conference calls. Below are a few phone tips to be mindful of when on a conference call.

- When speaking please say your name so that the minutes can be properly captured.
- Please mute your line whenever you are not speaking (mute button on phone or \*6) to prevent background noise from disrupting the meeting and ensure the best sound quality during the call.
- Refrain from using headsets, speakers, cordless phones, etc., as they can create static or echo on your conference calls.
- If you have any problems during your call please text Brandy Brown, at 863-514-7513 or Audrey Nowicki at 412-554-5143. We will try to help resolve the problem immediately.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the Foundation at least 72 hours in advance by contacting Brandy Brown by phone at (863) 956-8817 or by email at [brandy.brown@citrusrdf.org](mailto:brandy.brown@citrusrdf.org).

# CRDF BOARD OF DIRECTORS MEETING

Tuesday, May 22, 2018 – 10:00 am EDT

## DRAFT AGENDA

1. Call to Order
2. Roll Call/Determination of Quorum
3. Approval of Minutes of the April 24, 2018 Board of Directors Meeting\*

#### 4. **Committee Reports:**

Executive Committee – Larry Black

- D. Active Topics

Finance & Audit Committee – Ned Hancock

- D. Review of Monthly Financial Summary and Accompanying Statements\*

- E. Active Topics

- 1) Discussion of CRDF Communications Plan and Budget\*
- 2) Update on FY 2018-19 Operating Budget

- F. Update on Legislative and Funding Issues – Florida Citrus Mutual

Governance Committee – Ricke Kress

- D. Active Topics

- 1) Status of Recruiting
  - a) Business Manager Update
  - b) Review of COO Position
- 2) Conflict of Interest Discussion
- 3) University of Florida/ARS CRDF Committee Involvement

Research Management Committee – David Howard

- D. Active Topics

- 1) RMC Portfolio Review\*
- 2) Update on RMC-18 Timeline & Process

Commercial Product Delivery Committee – Ben McLean

- D. Active Topics

- 1) CPDC Portfolio Review\*
- 2) Update on CPDC-18 Timeline & Process\*
- 3) PM Quarterly Report\*

5. COO Report – John Arthington
6. New Business
7. Announcement of Future Meeting:
  - Box Tax Advisory Committee Meeting – June 13, 2018 @ 9:30am
  - Board of Directors Meeting – June 13, 2018 @ 9:45am

Both meetings held at the Annual Grower Conference, Bonita Springs
8. Adjournment