

Planning Committee

- * Bobby Barben
- * Harold Browning
- * Jim Dukowitz
- * Susan Logue
- * Ben McLean III
- * Mina Sfondilis
- * Tom Turpen

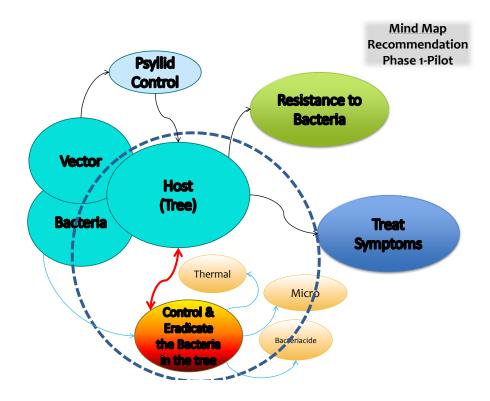
Key Questions

Where are we with potential intervention thus far?

- What have we learned?What do we know?
- * What progress have we made?
 - * What are specific accomplishments we have to date?
- * How impactful can the intervention be?
 - * How are we measuring this impact?
 - * What are we comparing to?
- * What are the knowledge gaps within this intervention type?
 - * What are additional things we need to focus on within this intervention type?
 - * If we had additional research dollars how would we spend them within this research type, if at all?

Key Questions– Sub Components

- * What do we know vs. don't know about subelements and their impact?
 - * Successes vs. Lack of
- * What advancements have been made within each of these sub-element areas?
 - * Can these advancements propose new ways of doing things?



Status

Logistics

- * Location will be Lake Alfred
- * 2-3 day session
- Proposed timing: target pilot session Week of September 22, 2014
- Target follow-up sessions to occur after pilot with a goal of finishing by end of year

Next Steps

- * Attendee list will be forwarded to Mina/Susan EOD 7/25
- * List of scientist requested to prepare briefs also due at this time.
- Preparation of Brief and presentation template for invitees

Appendix

Participant Criteria & Expectations

- * Aware of wide perspective in area of expertise
- * Open to sharing
- * Open to collaborating with other participants
- * Ability to identify importance of working together for the common good
- * Participants will include presenters, other invitees and planning committee not to exceed 20-25 people

"Presenter" Expectations/Roles

- * Presentation style session will be conducted
 - * Susan & Mina to develop brief/template for each presenter to complete
- Each presenter will be asked to populate presentation template to capture their knowledge and/or awareness of others' work
 - * Presentation to take place during session
- * Actual session will take 2-3 days

"Participant" Expectations/Roles

- * Attend all 3 days
- * Actively listen to presenters
- * Write down thoughts, questions
- * Actively participate in exercises
- * Look for synergies, themes, etc.

Typical Agenda- Day 1

8:30-8:45 8:45-9:00	Introductions/Objectives Background Information on Project	Moderator Moderator
9:00-10:30	Project #1-Marketing Update	Presenter #1
	BREAK	
10:30-12:00	Project #1-Product Development Update	Presenter #2
12:00-12:45	Lunch	
12:45-2:00	Project #2-Processing Update	Presenter #3
	BREAK	
2:00-3:30	Project #2- Marketing Update	Presenter #4
3:30-4:30	Project #2- Product Development Update	Presenter #5
4:30-5:00	Exercise: What were pitfalls you heard today that need to be addressed	Team
	CLOSING	Team

Potential Exercises For Session

- * Mind Map Development
- * Knows/don't knows based on tacit knowledge
- * Knows/ Don't Knows after each presentation
- * Identification of Past Pitfalls- Close of each day
- * Identification of Knowledge Gaps to Pursue