

**CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.**

**Minutes of Board of Directors Telephonic Meeting**

**August 26, 2014**

A Telephonic Meeting of the Board of Directors of the Citrus Research and Development Foundation, Inc. was held on Tuesday, August 26, 2014. The meeting was properly noticed and recorded. The meeting was called to order at 9:30 a.m. by Vice President Ricke Kress. Roll was called and Board members present were: Mr. Bobby Barben; Mr. Larry Black; Dr. Lisa Conti; Mr. Joe L. Davis, Jr.; Dr. Mary Duryea; Dr. Joe Joyce; Mr. Ricke Kress; Mr. Ben McLean; Mr. Jerry Newlin; Mr. Wayne Simmons; Mr. Bob Stambaugh; and Mr. Hugh Thompson. Mr. Jerkins was absent. Also participating were: Dr. Harold Browning; Dr. Jackie Burns; Ms. Susan Caine Mardenborough; Dr. Jim Dukowitz; Ms. Brandi Goller; Mr. Mike Haycock; Ms. Leann Himrod; Ms. Diane Johnson; Mr. Matt Joyner; Dr. Susan Logue; Ms. Audrey Nowicki; Ms. Shannon Shepp; Mr. Mike Sparks; Mr. Mike Stewart; and Dr. Tom Turpen and Ms. Callie Walker.

Mr. Davis asked that the motion on page three of the minutes be changed to read: Mr. Davis made a motion for Dr. Browning to enter into an agreement with AgroSource as long as the 4 remaining differences are resolved and the contract is executed by August 1, 2014. Mr. Davis moved to accept the Minutes of the July 22, 2014 Board of Directors meeting as revised. Seconded by Mr. Simmons, the motion passed unanimously.

**Finance and Audit Committee:** Chairman Hugh Thompson reviewed the July 31, 2014 financial summary cash balance, revenues and disbursements as compared with the budget. Mr. Thompson moved that the Board accept the financial summary as presented. Seconded by Dr. Barben, the motion passed unanimously.

Mr. Thompson reported that the draft copy of the audit should be received on Wednesday from Bunting, Tripp and Ingley (BTI). Mr. Alex Wheeler from BTI will present the audit at the next Finance and Audit committee meeting. The internal audit is ongoing and there are no updates at this time.

**Long-Term Research Funding and Legislative Matters:** Mr. Sparks and Dr. Browning are working on the funding request for FY 2014-15.

**Governance Committee** Chairman Bob Stambaugh reported that the committee met in August and discussed Dr. Browning's increase. Dr. Browning had already approved Ms. Nowicki and Ms. Johnson's increase but Dr. Browning's raise needed to go before the Governance Committee. The committee recommended a 3.1% merit increase and Mr. Stambaugh made a motion to recommend to the Board a pay increase of 3.1% for Dr. Browning. Seconded by Mr. Thompson, the motion passed unanimously.

**Research Management Committee:** Chairman Bobby Barben had nothing to report at this time. Dr. Browning gave a brief update on the upcoming Knowledge Mapping session. This portion pertains to intervention on the plant, focusing primarily on CLas therapies. This meeting is September 24<sup>th</sup> thru September 26<sup>th</sup>. Other topics will follow in other sessions.

Dr. Turpen gave a brief update on bactericides and reported that Dr. Stephanie Slinski will be in Florida in September. Dr. Turpen will be working with her to bring her up to speed on where we are in the antimicrobials. Dr. Turpen will get Dr. Slinski's CV to CRDF staff so that it can be sent out to the Board.

**Commercial Product Delivery Committee:** Chairman Ben McLean reported the Commercial Product Delivery Committee has not met since last Board meeting but Dr. Dukowitz gave a brief update on the efforts of TIG. Dr. Browning reported that the AgroSource contracts have been signed and executed. CRDF has received the first invoice from these four agreements. One contract on GLP related data collection is being held for pending further detail. Plans for Dr. Slinski, the CRADA team and AgroSource to meet in Fort Pierce for Dr. Slinski to become connected with these four projects.

Dan Botts is working on a conference call for Thursday, August 28<sup>th</sup> to refresh people on where the industry is on antimicrobials. The call will be held from 1:00 to 2:00 pm. Dr. Browning will pass along the call in information as soon as he receives it. Mr. Botts will work through a set of questions that will focus on what is unique about antimicrobials and among them, what are the characteristics that we need to think about in field trials. Dr. Browning will send out a summary of discussion points from the Regulatory meeting being conducted this Thursday.

IR-4 is conducting an antimicrobial mini-summit on September 11<sup>th</sup> in Atlanta from 7:45 am to 1:00 pm. Several members of the Board and CPD committee plan to attend as well as several registrants. IR-4 will take minutes at this meeting so that what was discussed is captured. Regulatory personnel from multiple agencies will participate the mini summit.

It was reported that NuFarm is currently conducting field trials with antimicrobials in citrus, following up on their efforts in other specialty crops. The Board asked that CRDF reach out to NuFarm on what CRDF can do to help them advance their field work.

**Industry Research Coordinating Committee:** Chairman Wayne Simmons had nothing to report at this time.

**COO Report:** Mr. Newlin and Dr. Browning reported on the NIFA SCRI Citrus Disease Program status and indicated that some researchers currently funded by CRDF submitted requests for the NIFAS SCRI funds. Mr. Newlin indicated that it appears that applications going forward to full proposals represent the kind of work that CRDF would consider useful.

**New Business:** None

**Future CRDF Meetings:**

- Commercial Product Delivery Committee – TBD
- Finance and Audit Committee – TBD
- Research Management Committee - TBD
- Board of Directors meeting – September 23, 2014

With no further business, the meeting was adjourned at 10:30 am.

Minutes submitted by Jerry Newlin