

**CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.**

**Minutes of the Governance Committee Meeting  
May 15, 2018**

A telephonic meeting of the Governance Committee of the Citrus Research and Development Foundation, Inc. was held on Tuesday, May 15, 2018. The meeting was properly noticed and recorded. The meeting was called to order at 3:02 pm by Chairman Ricke Kress. Roll was called and a quorum was present. Committee members participating were: Mr. Larry Black; Mr. Ned Hancock (telephone); Mr. Ricke Kress (telephone); Dr. Jeanna Mastrodicasa (telephone); and Mr. Jerry Newlin (telephone). Others participating were: Dr. John Arthington; Ms. Brandy Brown; Ms. Sharon Garrett (telephone); Dr. Michael Rogers (telephone); Dr. Brian Scully (telephone); and Dr. Stephanie Slinski (telephone).

Mr. Hancock moved to accept the minutes of the April 23, 2018 meeting. The motion was seconded by Mr. Black and passed unanimously.

Chairman Kress asked Dr. Arthington to give a status update on the Business Manager position. Dr. Arthington reported that he reached out to Mr. John Morgan with an offer. Mr. Morgan was very positive about the offer and responded with an email regarding a starting salary and start date. The committee discussed and agreed upon a start date and salary for Mr. Morgan and asked that Dr. Arthington draft a letter of offer with HR Director, Dale Price.

Mr. Kress moved to COI discussion. Mr. Kress is on the FFVA/TPR and reported that he has updated his Conflict of Interest form(COI). He also reported that all other COI forms have been reviewed and filed appropriately.

The committee moved to discuss the UF/ARD involvement on the CRDF Research Management and Commercial Product Delivery Committees and potential conflicts of interest. Mr. Kress reported that he discussed this with Mr. John Byatt. Mr. Byatt was encouraging of their involvement remaining, but they would recuse themselves when topics of conflicts are discussed. Mr. Kress suggested this methodology to the committee. Mr. Black suggested that we table the topic for next week's Governance Committee Meeting and the committee agreed.

Mr. Kress turned the COO discussion over to Search and Screen Committee Chair Larry Black. Mr. Black reported that 19 applicants were forwarded from UF as "qualified." He asked that each member review the list of qualifications/experience that was shared by Dr. Arthington on Monday, May 14. There was a general discussion regarding these characteristics, particularly whether the COO needs to have citrus knowledge. Mr. Black mentioned ability to communicate and navigate the various constituent groups effectively.

Dr. Arthington mentioned the SAB for CPD and the need for review by CPDC and Board approval.

With no further business, the meeting was adjourned at 3:35 pm.

Minutes submitted by John Arthington