

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

Commercial Product Delivery Committee

Meeting Minutes

Friday, June 8, 2018

A meeting of the Commercial Product Delivery Committee of the Citrus Research and Development Foundation, Inc. was held on Friday, June 8, 2018 in Ben Hill Griffin Hall at the UF-IFAS, CREC, in Lake Alfred, Florida. The meeting was properly noticed and recorded. The meeting was called to order at 9:36 am by Chairman Ben McLean. Roll was called, and a quorum was present. Committee members participating were: Mr. Larry Black, Dr. Jackie Burns, Mr. Joe Davis, Jr., Mr. Tim Eyrich, Ms. Kelly Friend, Dr. Alec Hayes, Dr. Greg Hodges, Mr. Ben McLean, Mr. Jerry Newlin, Dr. Pat Ouimet, Dr. Brian Scully, Mr. Tom Stopyra and Mr. John Updike, Jr.

Ms. Holly Chamberlain, Ms. Shannon Shepp and Mr. Hugh Thompson did not participate. Other participants were: Dr. John Arthington, Ms. Brandy Brown, Dr. Jim Graham, Dr. Catherine Hatcher, Ms. Audrey Nowicki, Dr. Stephanie Slinski and Dr. Jim Syvertsen.

Others attending the meeting included Mr. John Morgan, Mr. Gee Roe, Dr. Michael Rogers (telephone) and Dr. Rosa Walsh.

Mr. Newlin moved to accept the minutes of the May 18, 2018 meeting. The motion was seconded by Mr. Davis and with no discussion, passed unanimously.

Chairman McLean reported the C-SAB met and reviewed pre-proposals, and introduced Dr. Jim Graham, who facilitated the C-SAB meeting. Dr. Graham was in attendance to answer any questions about the C-SAB review and ranking process.

Mr. McLean and Dr. Slinski led the committee's discussion of the CPDC-18 Pre-proposals as ranked by the C-SAB and CPDC. Each pre-proposal was reviewed with the committee determining those pre-proposals to recommend those to invite full proposals.

Dr. Slinski gave an update on the timeline and process for CPDC-18 to include:

- June 13, 2018 – Approval of projects for full proposal invitation
- June 14, 2018 – Invited project proposal list is posted to CRDF website
- June 20, 2018 – Full proposals due by 5pm EDT
- July 25, 2018 – Full proposals available for Committee and Board review
- Weeks of August 20 and 27 – Scientific Advisory Boards (SAB & C-SAB) reviews of RMC-18 and CPDC-18 full proposals and portfolio review
- September RMC & CPDC (Dates TBD) – Review of SAB & C-SAB recommendations, committee review of proposals, and development of recommendations to Board of proposals for funding
- September 25 – Board approval of projects recommended for funding

Dr. Hatcher reminded the committee that the three (3) CPD Service and Support projects (#15-016C Hall, #15-033C Orbovic, and #15-045C Zale) that were approved by the committee at May 18 meeting for

bridge funding and extension to October 31, 2018 were also being invited for full pro-proposal submission for continuation.

Dr. Slinski presented the list of 37 pre-proposals that had been selected for recommendation of invitation for full proposal submission. Mr. Black made a motion to recommend the 37 pre-proposals agreed on by CPDC for invitation of full proposals to the Board. The motion was seconded by Mr. Updike and passed with Ms. Friend abstaining.

With no further business, the meeting was adjourned at 12:23 pm.

Minutes submitted by Brandy Brown