

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.
Minutes of the Board of Directors Meeting
June 13, 2018

A Meeting of the Board of Directors of the Citrus Research and Development Foundation, Inc. was held on Wednesday, June 13, 2018 in the Calusa Room of the Hyatt Regency Coconut Point, Bonita Springs, Florida. The meeting was properly noticed and recorded. The meeting was called to order at 9:38 a.m. by President Larry Black. Roll was called, and a quorum was present. Board members present were: Mr. Rob Atchley, Mr. Larry Black, Dr. Jackie Burns, Mr. Joe Davis, Jr., Mr. Ned Hancock, Mr. Ricke Kress, Mr. Charlie Lykes, Dr. Jeanna Mastrodicasa, Mr. Ben McLean, Mr. Jerry Newlin (telephone), and Mr. John Updike, Jr.

Dr. Greg Hodges and Mr. David Howard did not participate.

Others in attendance were: Mr. Mike Aerts, Mr. Miles Armstrong, Dr. Calvin Arnold, Dr. John Arthington, Ms. Trina Bane, Mr. Kevin Barley, Mr. Mike Barry, Mr. Bob Behr, Mr. Dan Botts, Mr. Kevin Bouffard, Ms. Brandy Brown, Dr. Harold Browning, Mr. Paul Carr, Mr. Dan Casper, Mr. Joe Craig, Mr. Aedan Dowling, Mr. Tim Eyrich, Mr. Kevin Gaffney, Ms. Sharon Garrett (telephone), Dr. Fred Gmitter (telephone), Ms. Kelsey Gunthorp, Mr. Ron Hamel, Dr. Catherine Hatcher, Ms. Leanna Himrod, Mr. Clay Hollis, Mr. Bruce Ingram, Mr. Mike Ireby, Mr. Tom Jerkins, Dr. Denise Manker, Mr. Charles McCartney, Mr. Sean McCoy, Mr. Bo Meador, Mr. Andrew Meadows, Mr. John Morgan, Ms. Audrey Nowicki, Dr. Jack Payne, Dr. Michael Rogers, Mr. Ray Royce, Mr. Andy Russell, Ms. Shannon Shepp, Mr. Dan Skousen, Dr. Stephanie Slinski, Mr. Jim Snively, Mr. Mike Sparks, Ms. Sonia Tighe, Mr. Wade Timpner, Mr. Buddy Strickland, Mr. Eric Waldo, Ms. Callie Walker, Mr. Taylor Walters, Mr. Eddie Wertz and Mr. Mitch Willis.

Mr. Kress moved to accept the minutes of the May 22, 2018 Board of Directors meeting. The motion was seconded by Mr. Hancock and passed unanimously.

President Black opened the meeting by introducing Mr. John Morgan, CRDF Business Manager, to the Board and citrus industry stakeholders. He also thanked the citrus industry stakeholders for being present at the Board meeting and Annual Conference.

Mr. Black introduced Dr. Jack Payne, Senior Vice President of Ag and National Resources/UF and thanked him for joining the CRDF Board meeting. Dr. Payne greeted the industry and board and congratulated Mr. Black on becoming the new Board President for CRDF and looks forward to new and exciting things happening between UF/IFAS and CRDF. He also thanked Dr. John Arthington for stepping in as Interim COO for CRDF. Mr. Black also thanked Dr. Arthington for his role with CRDF and encouraged the industry to meet and talk with Dr. Arthington during their stay at the conference.

Finance and Audit Committee: Chairman Ned Hancock reviewed the Financial Summary for the period ending May 31, 2018. Mr. Davis made a motion to approve the May 2018 financial summary. Dr. Mastrodicasa seconded the motion and it passed unanimously.

Mr. Hancock gave a report on the miscellaneous contracts that are coming up for annual renewal. First reviewed were the Program and Project Management Agreements to include:

1. Contractual Research Staff Support (Currently Dr. Jim Syvertsen and Dr. Jim Graham)
2. Regulatory Facilitation – FFVA and TPR (FFVA - Current approval for 3-month extension, July 1 to Oct 1; Draft Budget for 12 months) (TPR – Current approval for 3-month extension, July 1 to Oct. 1; Draft Budget for 12 months)

Mr. Davis made a motion to approve the continuation of the Operational Contracts and Renewals for the Program and Project Management Agreements as presented. The motion was seconded by Mr. McLean and passed with Mr. Kress abstaining.

Second reviewed were the CRDF Communication and Education Agreements to include:

1. IT and Website Support (Extension of existing agreement – Ecostat, Inc.) (New Web Host)
2. Communications: Citrus Industry Magazine quarter page ad (AgNet Media, Inc.)
3. Communications: CRDF Quarterly Newsletter (Florida Citrus Mutual)
4. Communications: Support of IFAS Citrus Extension Agents (UF/IFAS Cooperative Extension)
5. Communications: CRDF Communications Survey Contract (UF – Dr. John Diaz)
6. Education: Florida Citrus Mutual Annual Grower Meeting and Educational Seminar (Florida Citrus Mutual)
7. Education: AgNet Media, Inc. Citrus Expo Educational Seminar Sponsorship (AgNet Media, Inc.)
8. Education: Publication of Citrus Research Papers Presented at Annual FSHS Meeting (Florida State Horticultural Society)
9. Education: UF/IFAS: 2018 Sponsorship of Citrus Grower Institute (UF/IFAS Citrus Extension Agents)

Mr. McLean made a motion to approve the continuation of the Operational Contracts and Renewals for the CRDF Communication and Education Agreements as presented. The motion was seconded by Mr. Updike and passed unanimously.

Mr. Hancock presented the FY 2018-19 CRDF Operating Budget. Dr. Burns made a motion to accept the FY 2018-19 CRDF Operating Budget as presented. The motion was seconded by Mr. Atchley and passed unanimously.

Mr. Hancock thanked Dr. Arthington and staff for their efforts in preparing the budget.

Long Term Research Funding and Legislative Matters: Mr. Mike Sparks gave an update on Legislative and funding issues, focusing on both state and federal activities related to citrus.

Governance Committee: Chairman Kress reported on two items from the Governance Committee, neither of which are actionable items.

Mr. Kress reported on latest activities and request for information and support from the California Citrus Research Board (CRB) in line with the National Citrus Breeding Collaboration Meeting in Denver, CO held February 27 and 28, 2018. The purpose of this meeting was to discuss barriers and find solutions to achieve more effective coordination and collaboration among citrus breeders and scientists working on HLB. The recommendation and proposal to the citrus industry generated at this meeting was to establish a central body or organization to set up and manage the infrastructure needed to support collaboration amongst citrus scientists and breeders. Mr. Kress and Dr. Catherine Hatcher will communicate with the CRB to ascertain specific details and responsibilities expected from the Foundation. This information will

be referred to the Governance Committee for review and further discussion with the Board of Directors as required.

Mr. Black gave an update on the status of the COO position. From the several qualified applicants for the COO position, the Search and Screen Committee conducted six phone interviews held the week of June 4. From those, four applicants have been scheduled for in-person interviews and that will take place on June 27. The applicants will then be narrowed down for the Board to meet and interview at the regularly scheduled July 24 CRDF Board meeting.

Research Management Committee: Vice-Chairman Jim Snively reported the Research Management Committee met earlier this month and discussed several items.

Mr. Snively gave an update on Dr. Yongping Duan's (USDA-ARS) Project #16-007, 'Field evaluation of the selected variants of Ruby Red grapefruit volunteer seedlings for greater HLB resistance/tolerance'. The committee reviewed correspondence submitted by Dr. Duan along with his revised proposal, and requested he submit a corresponding revised budget, deferring their decision on continuation of Project #16-007 until it can be reviewed in July.

Mr. Snively reported the RMC reviewed 46 pre-proposals submitted in response to the RMC-2018 RFP and recommendations made by the Scientific Advisory Board. Twenty-seven of the pre-proposals were selected to recommend invitation of full proposals. Mr. Kress made a motion to accept the recommendation of the Research Management Committee to invite full proposals on the 27 projects selected. The motion was seconded by Mr. Updike and passed unanimously.

Mr. Snively gave an update on the timeline and process for RMC-18 to include:

- June 14, 2018 – Invited project proposal list is posted to CRDF website
- July 20, 2018 – Full proposals due by 5pm EDT
- July 25, 2018 – Full proposals available for Committee and Board review
- Weeks of August 20 and 27 – Scientific Advisory Board (SAB & C-SAB) reviews of RMC-18 & CPDC-18 full proposals received and portfolio review
- September RMC & CPDC (Dates TBD) – Review of SAB & C-SAB recommendations, committee review of proposals, and development of recommendations to Board of proposals for funding
- September 25 – Board approval of projects for funding

Commercial Product Delivery Committee: Chairman Ben McLean reported CPDC met on June 8 to receive the CPD Scientific Advisory Board (C-SAB) recommendations and discussion of the CPDC-18 Pre-Proposals.

Mr. McLean reported CPDC reviewed 67 pre-proposals submitted in response to the CPDC-2018 RFP and recommendations made by the C-SAB. Thirty-seven of the pre-proposals were selected to recommend invitation of full proposals. Mr. McLean made a motion to accept the recommendation of the Commercial Product Delivery Committee to invite full proposals on the 37 projects selected. The motion was seconded by Mr. Davis and passed unanimously.

Mr. McLean reported the CPDC-18 Process and Timeline is the same as that shared by Mr. Snively.

COO Report: Dr. Arthington introduced Mr. Joe Craig, Regional Sales Manager with Certis USA, who presented an annual donation for \$20,000 to CRDF.

New Business: Mr. Black introduced Dr. Denise Manker with Bayer Crop Science. Dr. Manker gave a presentation and update on Project #16-026C, the Bayer Crop Science-CRDF Partnership for discovery of new HLB Solutions.

Mr. Black introduced Mr. Tom Jerkins with Premier Citrus, who gave a progress update on Premier's Laser Ablation and Conventional Foliar Application process resulting from CRDF-funded Projects #16-025C.

Future CRDF Meetings: Board of Directors Meeting – July 24, 2018 at 10:00 am.

With no further business, the meeting was adjourned at 10:55 a.m.

Minutes submitted by Brandy Brown