



Citrus Research and  
Development Foundation, Inc.

**NOTICE OF A MEETING  
OF THE  
CITRUS RESEARCH AND DEVELOPMENT FOUNDATION  
RESEARCH MANAGEMENT COMMITTEE**

**Friday, August 23, 2019 – 9:00 am EDT**

**TIME AND PLACE OF MEETING**

A meeting of the Research Management Committee of the Citrus Research and Development Foundation, Inc. will be held on **Friday, August 23, 2019 at 9:00 am EDT at the Hampton Inn & Suites, 22900 Hwy 27, Lake Wales, FL 33859.** Participants may conference in by dialing 1-800-567-5900 and enter access code 393338# when prompted.

CRDF has been experiencing occasional interruptions/distractions during conference calls. Below are a few phone tips to be mindful of when on a conference call.

- When speaking, please say your name so that the minutes can be properly captured.
- Please mute your line whenever you are not speaking (mute button on phone or \*6) to prevent background noise from disrupting the meeting and ensuring the best sound quality during the call.
- Refrain from using headsets, speakers, cordless phones, etc., as they can create static or echo on your conference calls.
- If you have any problems during your call, please text Brandy Brown at 863-514-7513 or Audrey Nowicki at 412-554-5143. We will try to resolve the problem immediately.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the Foundation at least 72 hours before the meeting by contacting Ms. Brandy Brown by phone at (863) 956-8817 or by email at [brandy.brown@citrusrdf.org](mailto:brandy.brown@citrusrdf.org)

**CITRUS RESEARCH AND DEVELOPMENT FOUNDATION**

**RESEARCH MANAGEMENT COMMITTEE**

**Friday, August 23, 2019 – 9:00 am EDT**

**AGENDA**

- A. Call to Order
- B. Roll Call/Determination of Quorum
- C. Approval of Minutes of May 15, 2019 RMC meeting\*
- D. Discussion of Policies for Proposal Budgets – Salaries, Tuition, Travel
- E. RMC full proposal review and recommendation to the CRDF BoD
- F. Report on SAB review of current portfolio
- G. Discussion of Projects v Programs
- H. Other Business
- I. Adjournment

\* Materials