

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

Minutes of the Board of Directors Meeting

January 23, 2018

A Meeting of the Board of Directors of the Citrus Research and Development Foundation, Inc. was held on Tuesday, January 23, 2018 at the University of Florida, IFAS, CREC, Ben Hill Griffin Hall, in Lake Alfred, Florida. The meeting was properly noticed and recorded. The meeting was called to order at 9:31 a.m. by President Tom Jerkins. Roll was called and a quorum was present. Board members present were: Mr. Bobby Barben; Mr. Larry Black; Mr. Joe Davis, Jr.; Mr. Ned Hancock; Mr. Tom Jerkins; Mr. Ricke Kress; Dr. Jeanna Mastrodicasa; Mr. Ben McLean; Mr. Jerry Newlin; Mr. Wayne Simmons; and Mr. Hugh Thompson. Dr. Jackie Burns and Dr. Greg Hodges did not participate. Also participating were: Dr. Tim Anglea; Mr. Rob Atchley; Mr. Dan Botts; Dr. Harold Browning; Ms. Sharon Garrett; Ms. Brandi Goller; Dr. Catherine Hatcher; Mr. David Howard; Mr. Charlie Lykes; Dr. Michael Rogers; Dr. Stephanie Sliniski; Mr. John Updike; and Dr. Lisa Weaver.

Also in attendance were: Ms. Brandy Brown, Ms. Kelly Friend; Dr. Fred Gmitter; Mr. Ron Hamel; Ms. Mary Hartney; Mr. Alec Hayes; Mr. Sean McCoy; Ms. Audrey Nowicki (telephone); Mr. Andy Rackley; Dr. Brian Scully; Ms. Shannon Shepp (telephone); Mr. Steve Smith; and Dr. Rosa Walsh.

Mr. Kress moved to accept the Minutes of the October 17, 2017 Board of Directors meeting. The motion was seconded by Mr. Hancock and passed unanimously.

Executive Committee: Chairman Tom Jerkins opened the meeting with the discussion of the November 30 and January 4 Executive Committee Meetings. He summarized a presentation by IFAS Vice-President Jack Payne to the Board regarding CRDF/UF relations and the seven points of concern were noted.

Mr. Kress gave an overview on the January 4 Executive Meeting and read a draft letter to be addressed to Dr. Jack Payne. Mr. Kress made a motion to recommend a letter be forwarded to IFAS Vice-President Payne from the CRDF BoD President. The motion was seconded by Mr. Davis and discussion ensued. There was concern addressed by several Board members about the letter and the lack of urgency to meet with the CRDF. It was discussed by the BoD to invite Dr. Payne to come to the March 27, 2018 CRDF BoD meeting. Mr. Kress proposed to amend the original motion to request a meeting with Dr. Payne in March on or around the time of the CRDF February BoD meeting. The amendment to the motion was seconded by Mr. Black and passed unanimously. Thereafter, the original motion as amended was approved unanimously.

Finance and Audit Committee: Chairman Hugh Thompson reviewed the Financial Summaries and Accompanying Statements for the period ending December 31, 2017. Mr. Thompson made a motion to approve the December 2017 financial summary as presented. Mr. Black seconded the motion and it passed unanimously.

Mr. Thompson reviewed the underspend report on current project portfolio. Dr. Browning will be sending out a letter notifying the PI's whose projects are underspent. .

Mr. Thompson reviewed an ACH fraud protection proposal through Wells Fargo Bank suggested by UF. The cost for the secure system fraud protection is \$15 a month. Mr. Thompson made a motion to approve the ACH fraud protection with a monthly cost of \$15. The motion was seconded by Mr. Davis and passed unanimously.

Mr. Thompson reviewed the Futch proposal for educational support of the Florida Grower Institute for the rental of the South Florida State College in Avon Park for the Citrus Grower Institute. The rental fee for this year is \$3852 for the use of the auditorium and gym. This fee is included in this year's budget. Mr. Thompson made a motion to approve support for the Futch proposal to cover the rental fee of \$3852 for the use for the auditorium and gym for the Citrus Grower Institute. The motion was seconded by Mr. Davis and passed unanimously.

Dr. Browning announced the resignation of Ms. Brandi Goller effective February 9, 2018 from her position as CRDF Business Manager. He acknowledged, thanked Ms. Goller for all her hard work, and leadership to CRDF. Mr. Thompson, also, thanked Ms. Goller her efforts and dedication and wished her well on her new ventures.

Long Term Research Funding and Legislative Matters: Dr. Browning gave an update on Legislative and funding issues provided by Mr. Mike Sparks who was unable to attend the meeting. The update, focused on progress in both state and federal initiatives related to Florida citrus and to HLB solutions.

Governance Committee: Chairman Ricke Kress reported that the committee met on November 30, 2017 and that two action items were advanced for board consideration.

Mr. Kress reviewed the Board Member Emeritus program and the process to solicit interest in Emeritus Status for those leaving the Board. Mr. Kress entertained a motion to recommend emeritus status for Board members, Mr. Tom Jerkins, Mr. Wayne Simmons and Mr. Hugh Thompson as their terms end in January 2018. The motion was seconded by Mr. Hancock and passed unanimously.

Mr. Kress presented a motion that was discussed at the November 30 Governance Committee meeting to recommend the committee direct staff to follow up on the Executive Committee meeting that was held with Dr. Payne. This included addressing the points made by IFAS and included a one-on-one debrief with individual board members, including those who were not present at the November 30 meeting. Mr. Kress entertained a motion for the Governance Committee to direct staff to follow up on the Executive Committee meetings regarding issues addressed by UF IFAS. The motion was seconded by Mr. Hancock and passed unanimously.

Recognition of Board Members Mr. Simmons, Mr. Barben, Mr. Thompson and Mr. Jerkins were presented. The resolutions for each member was read into the record and a formal presentation was made for each.

Mr. Hancock presented Mr. Simmons with a Resolution from the Board of Directors for his professionalism and contribution to the Citrus Research and Development Foundation. He thanked him for his years of dedication and commitment to the Foundation. Mr. Simmons expressed his gratitude to being able to serve on the CRDF BoD.

Mr. Newlin presented Mr. Barben with a Resolution from the Board of Directors for his professionalism and significant contribution to the Citrus Research and Development Foundation through his commitment to review of the research proposals. Mr. Barben expressed his gratitude to the BoD and noted his satisfaction that leaders from the industry had stepped up to fill the vacancies created.

Mr. Black presented Mr. Thompson with a Resolution from the Board of Directors for his professionalism and contribution to the Citrus Research and Development Foundation, highlighting the significant efforts

of the Treasurer with staff to bring improvements, controls and a sound management financial management system to CRDF. Mr. Thompson expressed his gratitude and wished the board the best.

Mr. Kress presented Mr. Jerkins with a Resolution from the Board of Directors for his professionalism and contribution to the Citrus Research and Development Foundation, and recanted Tom's call for "we need bactericides now!" He thanked Tom for his years of dedication and commitment to the Foundation, engaging early on behalf of the industry as the organization that was being considered. Mr. Jerkins expressed his gratitude to being able to help in setting up an organization that is dedicated to providing solutions to growers.

Mr. Kress welcomed and announced the seating of the New Board Members Mr. Rob Atchley, Mr. David Howard, Mr. Charlie Lykes and Mr. John Updike. The next agenda item in Governance reporting was annual election of CRDF BOD officers.

Mr. Kress made a motion on behalf of the Governance Committee for the nominations for the 2018 Board Officer to be; Mr. Larry Black, President; Mr. Ricke Kress, Vice-President; Mr. Jerry Newlin, Secretary; and Mr. Ned Hancock, Treasurer. The motion was seconded by Mr. McLean and passed unanimously. With this action, Mr. Larry Black assumed leadership of the board and the remainder of the meeting.

Mr. Kress reviewed proposed rotation of 2018 Board meetings to Florida citrus regions and co-hosting by grower associations to increase grower and other input to CRDF and to increase visibility. Mr. Kress made a motion to approve the rotation of 2018 Board meeting to different Florida citrus regions and co-hosting by grower associations to improve on communication and better participation. The motion was seconded by Mr. Hancock and passed unanimously. A proposed rotational schedule for these meetings was provided in materials and discussed briefly.

Mr. Black announced new committee chair appointments. Mr. Hancock, as Treasurer, will serve as the Chair of the Finance & Audit Committee, Mr. Howard was appointed the Chair of the Research Management Committee, and Mr. Atchley was appointed Chair of the Industry Research Coordination Committee. These committees, like all CRDF committees require Board members serve as chairs.

COO Report: Dr. Lisa Weaver gave an update on the CRDF/Bayer Partnership Steering Committee, which was held on January 17 at the Bayer research location in Lyon, France. Following her brief report, Dr. Tim Anglea shared his insights from the meeting.

Dr. Browning reviewed the USDA, NIFA - SCRI Citrus HLB 2017-18 Round 4 Awards and indicated new information was provided in materials and is posted to the CRDF website.

Mr. Dan Botts discussed the Tree Health Section 18 Recertification, citing the date of activation and the fact that use conditions remained as they were for 2017.

Future CRDF Meetings: Mr. Black announced the future CRDF meetings:

- Commercial Product Delivery Committee, January 23, 2018 – following the BoD Meeting and luncheon
- Commercial Product Delivery Committee before the February BoD Meeting – TBD
- Finance & Audit Committee, February – TBD

- Research Management Committee, Thursday, February 15, 2018 @ 9:30AM – grower input on priorities for 2018 CRDF programs – luncheon to follow
- CRDF Board of Directors Meeting – Tuesday, February 27, 2018

With no further business, the meeting was adjourned at 11:17 AM.

Minutes submitted by Jerry Newlin, Secretary.