

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

Minutes of the Board of Directors Meeting

July 25, 2017

A Meeting of the Board of Directors of the Citrus Research and Development Foundation, Inc. was held on Tuesday, July 25, 2017 at the University of Florida, IFAS, CREC, Ben Hill Griffin Hall, in Lake Alfred, Florida. The meeting was properly noticed and recorded. The meeting was called to order at 9:30 a.m. by President Tom Jerkins. Roll was called and a quorum was present. Board members present were: Mr. Bobby Barben (telephone); Mr. Larry Black; Dr. Jackie Burns; Mr. Joe Davis, Jr.; Dr. Greg Hodges (telephone); Mr. Tom Jerkins; Mr. Ricke Kress (telephone); Mr. Ben McLean (telephone); Mr. Jerry Newlin; and Mr. Hugh Thompson (telephone). Mr. Ned Hancock, Dr. Jeanna Mastrodicasa and Mr. Wayne Simmons did not participate. Also participating were: Ms. Brandi Goller; Dr. Catherine Hatcher; Mr. Mike Sparks (telephone); and Dr. Tom Turpen (telephone).

Also in attendance were: Ms. Brandy Brown, Dr. Jim Dukowitz (telephone); Ms. Sharon Garrett; Ms. Audrey Nowicki (telephone); Mr. Brandon Page; Dr. Stephanie Slinski; Mr. Steve Smith; Ms. Callie Walker; and Dr. Rosa Walsh.

Mr. Black moved to accept the Minutes of the July 18, 2017 Board of Directors meeting. The motion was seconded by Mr. Newlin and passed unanimously.

Finance and Audit Committee: Chairman Hugh Thompson asked Ms. Brandi Goller to review the Financial Summary and Accompanying Statements for June 2017. Mr. Thompson did not make a motion to approve the Financial Summary.

Mr. Thompson reviewed the FY 2017-18 Operating Budget revision 1. Mr. Thompson moved to accept the FY 2017-18 Operating Budget as revised. The motion was seconded by Mr. Black and passed unanimously.

Mr. Thompson reviewed the draft policy on minor contract adjustments with the board. There was a revision made at the F&A committee meeting to strike through “up to 10% or whichever is greater.” Mr. Thompson made a motion to accept the minor contract adjustments with the revision to the policy to read, “authority to approve budget increases to existing contracts not to exceed \$10,000.” The motion was seconded by Mr. Davis and passed unanimously.

Long Term Research Funding and Legislative Matters: Mr. Mike Sparks gave an update on Legislative and funding issues, focusing on both state and federal activities related to citrus.

Governance Committee: Chairman Ricke Kress reported the committee discussed two items and neither require action.

Mr. Kress gave an update on the Senior Program Manager position, Dr. Lisa Weaver was sent an offer letter and her acceptance is pending.

Mr. Kress gave an update on the Board Appointments for 2018. Both Department of Citrus and Florida Citrus Mutual will have suggested candidates to discuss by the end of July and they will be discussed at the August 2017 Board of Directors meeting.

Research Management Committee: Chairman Bobby Barben gave a brief overview from the previous two meetings which discussed field trial evaluation on rootstocks and scions.

Dr. Catherine Hatcher gave a presentation on the follow up from the RMC meetings about field trial evaluations on rootstocks and scions.

Dr. Tom Turpen gave a Project Manager Report update.

Future CRDF Meetings: Commercial Product Delivery Committee – Thursday, August 10, 2017 @ 9:30am in Lake Alfred

Board of Directors Meeting – Tuesday, August 22, 2017 @ 9:30 am in Lake Alfred

With no further business, the meeting was adjourned at 10:36 AM.

Minutes submitted by Brandy Brown