

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

Minutes of the Board of Directors Meeting

April 24, 2018

A Meeting of the Board of Directors of the Citrus Research and Development Foundation, Inc. was held on Tuesday, April 24, 2018 at the Southwest Florida Research and Education Center, UF/IFAS, 2685 State Road 29 North, Immokalee, Florida. The meeting was properly noticed and recorded. The meeting was called to order at 10:05 a.m. by President Larry Black. Roll was called and a quorum was present. Board members present were: Mr. Rob Atchley; Mr. Larry Black; Dr. Jackie Burns; Mr. Ned Hancock; Dr. Greg Hodges (telephone); Mr. David Howard; Mr. Ricke Kress; Dr. Jeanna Mastrodicasa; Mr. Ben McLean (telephone); Mr. Jerry Newlin; and Mr. John Updike, Jr. Mr. Joe Davis, Jr. and Mr. Charlie Lykes did not participate. Also participating were: Dr. Calvin Arnold; Dr. John Arthington; Ms. Brandy Brown; Mr. Ron Hamel; Dr. Catherine Hatcher; Ms. Audrey Nowicki; Dr. Michael Rogers; Mr. Joby Sherrod; Dr. Stephanie Slinski; and Mr. Mike Sparks.

Also, in attendance were: Dr. Ute Albrecht; Dr. Fernando Alférez; Dr. Yiannis Ampatzidis; Dr. Ozgur Batuman; Mr. Maury Boyd; Dr. Harold Browning (telephone); Mr. Ed Dickinson; Mr. Jim Dilley; Mr. Aedan Dowling; Ms. Allison Drown; Mr. Hugh English; Mr. Tim Eyrich; Dr. Fred Gmitter (telephone); Dr. Jude Grosser (telephone); Mr. John Hoffman; Mr. Mike Irey (telephone); Mr. Jason Johnson; Ms. Julie Jones; Mr. Lee Jones; Dr. Ramdas Kanissery; Mr. Ed Leofti; Mr. Charles Lucas; Mr. Mark McLean; Mr. Bo Meador; Mr. Paul Meador; Mr. Andrew Meadows (telephone); Dr. Kelly Morgan; Mr. Ernie Neff; Dr. Pat Ouimet; Ms. Felicia Parks; Mr. John Paul; Dr. Fritz Roka; Dr. Brian Scully (telephone); Mr. Wayne Simmons; Mr. Steve Smith; Dr. Phil Stansly; Dr. Sarah Strauss; Mr. Danny Sutton; Mr. Forrest Taylor; Mr. Mike Taylor; Mr. Wade Timpner; Mr. Dallas Townsend; Dr. Tara Wade; Mr. Trey Whitehurst; and Dr. Mongi Zekri.

Mr. Black welcome everyone and introduced Dr. John Arthington, CRDF Interim COO. Dr. Arthington thanked Mr. Black and gave a summary of his background and position with UF.

Mr. Black thanked Dr. Calvin Arnold for hosting the CRDF Board of Directors Meeting; Dr. Arnold introduced himself and the SWFREC faculty in attendance.

Mr. Hancock moved to accept the minutes of the March 20, 2018 Board of Directors meeting. The motion was seconded by Mr. Kress and passed unanimously.

Finance and Audit Committee: Chairman Ned Hancock reviewed the Financial Summary for the period ending March 31, 2018. Mr. Kress made a motion to approve the March 2018 financial summary. Mr. Updike seconded the motion and it passed unanimously.

Mr. Hancock gave a brief update on the communications plan that was discussed at the earlier F&A meeting. A suggestion was made to solicit for RFP's and to include three deliverables: development of a strategic communications plan to include messaging and potential publications, a market analysis to provide clarity about the audience of this communication, and a revamped website that uses a content management system. Mr. Newlin added that the CRDF Board of Directors has been and will continue to hold meetings around the state and actively reach out to regional grower organizations.

Dr. Arthington gave an update on the status of the draft FY 2018-19 Operating Budget.

Long Term Research Funding and Legislative Matters: Mr. Mike Sparks gave an update on Legislative and funding, focusing on getting the Hurricane Relief Fund and the Farm Bill. Mr. Sparks noting that overall it was a good year for the citrus session.

Governance Committee: Chairman Kress reported on several items from the Governance Committee, one that is an actionable item.

Mr. Kress gave an update on the Business Manager position. The advertisement has closed and there were eleven applications. Of those eleven, four phone interviews were held last week and next week three selected candidates will have in person interviews.

Mr. Kress gave a brief update on the COO position. The position was posted last Friday, April 20, and will be advertised for three weeks, closing on May 11. The search and screen committee will be the members of the Governance Committee. Mr. Kress will work with CRDF staff to schedule a Governance Committee conference call the week of May 14th to determine next steps for the COO position.

Mr. Kress discussed the Conflict of Interest annual review. The summary provided listed six individuals with potential conflicts. Mr. Kress reviewed those six COI declarations with the Board. The individuals listed were: Mr. Ricke Kress; Mr. Ben McLean; Mr. Tom Jerkins; Mr. Jim Snively; Mr. Daniel Scott; and Dr. Harold Browning. Mr. Kress made a motion to accept the COI review as presented with the six potential conflicts for FY 2018-19 and file the report with UF. The motion was seconded by Mr. Newlin and passed unanimously.

Mr. Kress discussed Committee membership and participation. There appears to be a level of apathy within the total Foundation and there isn't enough participation or discussion at current committee meetings. We need people that are willing to serve on committees and ultimately come forward onto the Board. There was an extensive discussion at the Governance Committee on how to move forward with this process. Mr. Black asked Dr. Mastrodicasa to review the process for CRDF Board and Committee appointments. Dr. Mastrodicasa gave a brief review of how the CRDF Board and Committee works and how the members are nominated.

Research Management Committee: Chairman David Howard reported there were several items discussed at the RMC meeting, two of which are action items, and asked Dr. Catherine Hatcher to open with the first agenda item.

Dr. Hatcher gave a brief report on the National Citrus Breeding Collaboration meeting. A copy of the report was provided for further review in the materials. The brief report and full report are both on the citursrdf.org website for those interested in reading it.

Dr. Hatcher reviewed the Draft Guidelines for Standardized Citrus Germplasm Evaluation. Mr. Howard made a motion to adopt the Guidelines for Standardization of Citrus Germplasm Evaluation as presented. The motion was seconded by Mr. Kress and passed unanimously.

Mr. Howard briefly reviewed the National Academy Study and the Topic Summaries, noting the report and summaries are provided in the materials for further review.

Dr. Slinski reported about the lengthy discussion of the priorities and the compiled list the committee has brought forward to the Board for approval of the final priorities for the 2018 RMC call for pre-proposals. Mr. Howard made a motion to approve the 2018 RMC Priorities as presented in the final draft. The motion was seconded by Mr. Kress and passed unanimously.

Mr. Howard informed the Board that Mr. Buddy Strickland will be appointed at the next Production Managers Board meeting in June to replace Mr. Larry Davis on RMC; the committee is still looking for

Mr. Peter McClure's replacement. Any suggestions should be sent to Mr. Rob Atchley, President of Florida Citrus Production Managers Association.

Commercial Product Delivery Committee: Chairman Ben McLean reported there were several items discussed at the CPDC meeting, two that are action items. Also discussed at the meeting was the National Citrus Breeding Collaboration report, the draft guidelines for the Standardized Citrus Germplasm Evaluation, and the National Academy of Sciences preliminary report funded by CRDF.

Mr. McLean presented a recommendation of the appointment of Dr. Alec Hayes to the CPDC for Board approval. Mr. McLean made a motion to approve the appointment of Dr. Alec Hayes to the CPD Committee. The motion was seconded by Mr. Kress and passed unanimously.

Mr. McLean reported CPDC finalized the Priorities for the 2018 CPDC call for pre-proposals which are included in the materials and asked Dr. Slinski to read the final priorities for the Board and audience. Mr. McLean made a motion to approve the 2018 CPDC Priorities as presented. The motion was seconded by Mr. Kress and passed unanimously.

Mr. McLean reported that the committee discussed and accepted the draft guidelines for the Standardized Citrus Germplasm Evaluation that the CPDC meeting. Mr. Howard made a motion to adopt the Guidelines for the Standardized Citrus Germplasm Evaluation as presented. The motion was seconded by Mr. Kress and passed unanimously.

Mr. Black discussed an item not on the agenda and stated that with Mr. Andy Rackley's retirement from the Florida Department of Agriculture he stepped off the CPD Committee, and Ms. Kelly Friend has taken on the role of the new Director. Mr. Black made a motion to appoint Ms. Kelly Friend as a member to the CPD Committee to replace Mr. Rackley. The motion was seconded by Mr. Kress and passed unanimously.

COO Report: Dr. Arthington addressed the Researchers in the room and explained the Information Session meeting on Thursday, May 3 will be very important and informative. He also discussed the unique funding situation for the coming fiscal year and clarified the legislative funding is not \$8 million, but rather \$4 million in new state general revenue with instructions to spend \$4 million from the Citrus Trust Fund that has been carried forward the last couple years.

Mr. Hancock thanked Dr. Arthington for his role as the Interim COO with CRDF.

New Business: Mr. Ron Hamel thanked everyone for coming today and gave a brief update from Gulf Citrus. He also reminded the group that after the luncheon there will be a grower discussion and asked everyone to remain and join in. Mr. Hamel asked Mr. Joby Sherrod to give a brief update.

Mr. Sherrod gave a brief report on a meeting hosted by Gulf Citrus and SWFREC on February 13 at which time growers submitted their priority lists, which were taken to a follow-up meeting on the 14th to Lake Alfred for further discussion and incorporation into research priorities. Mr. Sherrod asked the Board to keep the priorities brought forward in mind when reviewing the pre-proposals that are received.

Mr. Atchley thanked the audience for attending and encouraged everyone to stay for the post lunch grower discussion.

Future CRDF Meetings: Mr. Black announced the next CRDF Board of Directors Meeting will be held on Tuesday, May 22, 2018 at 10am in Lake Alfred, Florida.

With no further business, the meeting was adjourned at 11:43 AM.

Minutes submitted by Jerry Newlin, Secretary.