

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

Minutes of the Board of Directors Meeting

May 22, 2018

A Meeting of the Board of Directors of the Citrus Research and Development Foundation, Inc. was held on Tuesday, May 22, 2018 at the University of Florida, IFAS, CREC, Ben Hill Griffin Hall, in Lake Alfred, Florida. The meeting was properly noticed and recorded. The meeting was called to order at 10:00 a.m. by President Larry Black. Roll was called and a quorum was present. Board members present were: Mr. Rob Atchley; Mr. Larry Black; Dr. Jackie Burns; Mr. Joe Davis, Jr.; Mr. Ned Hancock; Dr. Greg Hodges; Mr. David Howard; Mr. Ricke Kress; Mr. Charlie Lykes; Dr. Jeanna Mastrodicasa; Mr. Ben McLean; Mr. Jerry Newlin; and Mr. John Updike, Jr. Also participating were: Dr. John Arthington; Mr. Dan Botts; Ms. Brandy Brown; Mr. Tim Eyrich; Dr. Catherine Hatcher; Ms. Audrey Nowicki; Dr. Pat Ouimet (telephone); Dr. Stephanie Slinski; Mr. Mike Sparks; and Dr. Jim Syvertsen.

Also, in attendance were: Mr. Dan Casper; Ms. Holly Chamberlain (telephone); Mr. Aedan Dowling; Mr. Ellis Hunt (telephone); Mr. Kevin Gaffney (telephone); Ms. Sharon Garrett (telephone); Dr. Fred Gmitter; Dr. Alec Hayes (telephone); Mr. V.C. Hollingsworth; Mr. Bo Meador; Mr. Ernie Neff; Mr. Gee Roe; Dr. Michael Rogers; Ms. Shannon Shepp (telephone); Mr. Steve Smith; Mr. Jim Snively; Mr. Buddy Strickland (telephone); Ms. Callie Walker (telephone); and Dr. Rosa Walsh.

Mr. Kress moved to accept the minutes of the April 24, 2018 Board of Directors meeting. The motion was seconded by Mr. Hancock and passed unanimously.

Finance and Audit Committee: Chairman Ned Hancock reviewed the Financial Summary for the period ending April 30, 2018. Mr. Updike made a motion to approve the April 2018 financial summary. Mr. Kress seconded the motion and it passed unanimously.

Mr. Hancock gave a brief update on the communications plan that was discussed at the F&A Communications Subcommittee meeting. The 2018 CRDF Communication Plan highlights 8 major themes:

1. Website
2. Written Educational Documents
3. Research Summaries
4. Board Meeting Venue and Committee Involvement
5. Educational Seminars
6. Engaging UF/IFAS Cooperative Extension
7. News You Can Use (Communications)
8. CRDF Brochure

An estimated budget of \$100,000 was discussed to cover the 8 major themes. Dr. Arthington reported that he met with a survey group to discuss the communication plan and they plan to do a pre and post survey regarding perceptions on our communication. We are hoping this survey will help CRDF to understand how to better communication with the grower community. Mr. Hancock made motion to adopt the 2018 CRDF Communication Plan as presented. The motion was seconded by Mr. Newlin and passed unanimously.

Long Term Research Funding and Legislative Matters: Mr. Mike Sparks gave an update on Legislative and funding.

Governance Committee: Chairman Kress reported on several items from the Governance Committee, one that is an actionable item.

Dr. Arthington gave an update on the Business Manager position and reported on the hire of Mr. John Morgan and his start date will be Wednesday, May 30.

Mr. Black gave a brief update on the COO position. There were 19 qualified applicants that applied for the COO position and the Search and Screen Committee selected 6 applicants for telephone interviews that will be conducted the week of June 4.

Mr. Kress asked Mr. Newlin to lead the discussion of the conflict of interest update. Mr. Newlin reviewed Mr. Kress' updated conflict of interest form with the Board and reported the updated form has been submitted to staff. Mr. Newlin made a motion to accept Mr. Kress' updated conflict of interest form. The motion was seconded by Mr. Hancock and passed with Mr. Kress abstaining.

Mr. Kress discussed the UF/ARS involvement on the CRDF Research Management and Commercial Product Delivery Committees and the potential conflicts of interest.

Research Management Committee: Chairman David Howard reported the Research Management Committee met earlier this month to discuss the RMC Portfolio Review.

Mr. Howard reported RMC discussed the RMC Portfolio Review by each project. The committee recommended as an action item to accept the RMC Portfolio Review as presented apart from Project #16-007, which will be discussed later. Mr. Kress made a motion to accept the RMC Portfolio Review as presented apart from Project #16-007. The motion was seconded by Mr. Hancock and passed unanimously.

Dr. Hatcher gave an update on project #16-007 Duan, field evaluation of the selected variants of Ruby Red grapefruit volunteer seedlings for greater HLB resistance/tolerance. This project field experiment scope, objectives and timelines have changed significantly. Staff requested RMC review the scope, project deliverables, timeline and budget and advise next steps. RMC recommended to ask Dr. Ping Duan to revise and resubmit Project #16-007 in current form to staff for review and to have the information submitted before the June 5 RMC meeting. If not completed, then the committee should consider terminating the project. Mr. Kress made a motion to support the motion made by RMC to ask Dr. Duan to revise and resubmit Project# 16-007 in current form to staff for review. The motion was seconded by Mr. Updike and passed unanimously.

Mr. Howard reported on committee discussion about communications regarding research summaries. RMC recommended that the Board adopt a procedure for all Research Projects Reports and the reports be made available to the public as soon as possible with approval from the PI's. Mr. Howard made a motion to accept the procedure for all research project reports and they be made public with the approval of the PI's. The motion was seconded by Mr. Hancock and passed unanimously.

Dr. Slinski gave an update on the timeline and process for RMC-18 for Pre-Proposals and Proposals, which will be discussed and reviewed at the June 5 RMC Meeting.

Commercial Product Delivery Committee: Chairman Ben McLean reported there 7 action items discussed at the CPDC meeting from May 18.

Mr. McLean reported CPDC discussed the CPDC Portfolio Review by each project. Mr. McLean made a motion to accept the CPDC Portfolio Review as presented. The motion was seconded by Mr. Kress and passed unanimously.

Mr. McLean reviewed project 15-045C Zale, continued funding for mature citrus facility to produce disease tolerant transgenic citrus, and asked the Board to approve a revised budget for 4 months, ending in October 2018, in the amount of \$107,345. Mr. McLean made a motion to approve support of bridge funding for \$107,345 and extension for 4 months. The motion was seconded by Mr. Newlin and passed with Dr. Burns and Dr. Mastrodicasa abstaining.

Mr. McLean reviewed project 15-033C Orbovic, support role of the Citrus Core Transformation Facility remains crucial for research leading to production of Citrus plants that may be tolerant or resistant to diseases, and asked the Board to approve a revised budget for 4 months, ending October 2018, in the amount of \$36,438. Mr. McLean made a motion to approve support of bridge funding for \$36,438 and extension for 4 months. The motion was seconded by Mr. Kress and passed with Dr. Burns and Dr. Mastrodicasa abstaining.

Mr. McLean reviewed project 15-016C Hall, High-throughput inoculation of transgenic citrus for HLB-resistance, and asked the Board to approve a revised budget for 4 months, ending October 2018, in the amount of \$31,250. Mr. McLean made a motion to approve support of bridge funding for \$31,250 and extension for 4 months. The motion was seconded by Mr. Kress and passed unanimously.

Dr. Slinski gave an update on the CPDC-18 Timeline and Process. Dr. Slinski reported on the process of the CPDC Scientific Advisory Board (C – SAB). Mr. McLean made a motion to approve the development of a CPDC SAB for review of the pre-proposals and proposals. The motion was seconded by Mr. Kress and passed unanimously.

Mr. McLean gave a brief report on the FFVA/Third Party Registration (TPR) about creating a white paper. Mr. McLean made a motion to enlist services from FFVA/TPR, in the budget range of \$15,000 - \$18,000, to prepare a white paper to determine what would be required for a Section 18 on trunk injection for Oxytetracycline in the event the Section 3 does not move forward timely and to extend the FFVA retainer contract for 90 days to bring this project to completion. The motion was seconded by Mr. Davis, Jr. Mr. Dan Botts discussed with the Board in more detail about what FFVA/TPR would be doing when creating the white paper. The motion passed with Mr. Kress abstaining.

Mr. McLean made a motion to approve the appointment for Mr. Tim Eyrich from Southern Gardens to the Commercial Product Delivery Committee, in place of Mr. Kress who will be stepping off. The motion was seconded by Mr. Hancock and passed with Mr. Kress abstaining.

Mr. McLean reported the Project Manager's Quarterly Report for March 2018 are provided in the materials.

COO Report: Dr. Arthington had nothing to report at this time.

New Business: Mr. Black reported he met with Dr. Jack Payne and he stated there was good dialog with Dr. Payne and the relationship between CRDF and IFAS seems to be in good shape. We will continue to keep an open dialog and update Dr. Payne on CRDF progress. We have given him an open invitation to attend our meetings and he plans to join us at the BoD Meeting in June at Bonita Springs.

Future CRDF Meetings: Mr. Black announced the upcoming meetings:

- Box Tax Advisory Committee Meeting – June 13, 2018 at 9:30am
- Board of Directors Meeting – June 13, 2018 at 9:45am

Both meetings will be held at the Annual Grower Conference, Bonita Springs

With no further business, the meeting was adjourned at 11:50 AM.

Minutes submitted by Jerry Newlin, Secretary.