

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

Minutes of the Board of Directors Meeting

September 25, 2018

A Meeting of the Board of Directors of the Citrus Research and Development Foundation, Inc. was held on Tuesday, September 25, 2018 at the Citrus Research Education Center, Ben Hill Griffin Hall in Lake Alfred, Florida. The meeting was properly noticed and recorded. President Larry Black called the meeting to order at 10:01 am. Roll was called, and a quorum was present. Board members present were: Mr. Rob Atchley, Mr. Larry Black, Dr. Jackie Burns, Mr. Ned Hancock, Dr. Greg Hodges, Mr. David Howard, Mr. Ricke Kress, Mr. Charlie Lykes, Dr. Jeanna Mastrodicasa, Mr. Ben McLean, Mr. Jerry Newlin, and Mr. John Updike, Jr. Mr. Joe Davis, Jr. did not participate. Also participating were: Mr. Dan Botts (telephone), Ms. Brandy Brown, Mr. Rick Dantzler, Dr. Jim Graham, Dr. Catherine Hatcher, Mr. John Morgan, Ms. Audrey Nowicki, Dr. Michael Rogers, and Mr. Alex Wheeler (telephone).

Also in attendance were: Dr. Ute Albrecht (telephone), Dr. Liliana Cano (telephone), Dr. Ronald Cave, Ms. Holly Chamberlain (telephone), Mr. Edward Dickinson, Mr. Aedan Dowling; Mr. Steve Farr, Mr. Michael Ford, Ms. Sharon Garrett (telephone), Dr. Fred Gmitter, Mr. J.R. Gough, Dr. Jude Grosser, Mr. Sean McCoy, Dr. Pat Ouimet (telephone), Dr. Jawwad Qureshi (telephone), Ms. Brittany Smith, Mr. Mike Sparks, Mr. Buddy Strickland (telephone), Dr. Jim Syvertsen, Dr. Rosa Walsh, Mr. Clayton Waterhouse and Mr. Tim Wood.

Mr. Black thanked everyone for attending and invited all to stay for lunch and hear an update from Dr. Fred Gmitter and Dr. Jude Grosser on plant improvement.

Mr. Kress moved to accept the minutes of the August 28, 2018 Board of Directors meeting. The motion was seconded by Mr. Hancock and passed unanimously.

Executive Committee: Chairman Larry Black had nothing to report from the Executive Committee.

Finance and Audit Committee: Chairman Ned Hancock reviewed the Financial Summary for the period ending August 31, 2018. Mr. Hancock reported that more than half of Legislative funds for FY18-19 have been invoiced to FDACS and that the Box Tax amendment for 2018-19 has been received. He anticipates that all Legislative spending will be completed by the end of the calendar year. Mr. Kress made a motion to approve the August 2018 financial summary. Dr. Mastrodicasa seconded the motion and it passed unanimously.

Mr. Hancock reported on Wells Fargo's directive to transition CRDF's WF Money Market account off the WF Securities platform since Institutional Accounts require at least \$50 million total assets under a new ruling. Staff was directed to continue to check into available options, including contacting local banks.

Mr. Hancock asked to delay discussion and motion for the review of the CRDF FY2017-18 draft audit financial statement until Mr. Alex Wheeler could join the meeting.

Mr. Hancock reviewed the 2018 Funding Projections from the RMC and CPDC funding model for years 1 through 3. Although the F&A Committee has not yet approved final projects from the RFP, the committee did review all projects and discussed the potential funding. If all projects are approved, year 1 funding would total \$6,117,118. Including future obligations on years 2 and 3, the funding level is \$11,152,410, bringing the total for all three years to \$17,269,527.

Mr. Hancock discussed the final UF billing for the CRDF Interim COO tenure, which included a 13% UF RCM Overhead Assessment fee. He reported that Dr. Payne has waived that fee of \$10,700.

Governance Committee: Chairman Ricke Kress reported the Governance Committee met this morning, September 25, and the committee invited Mr. Mike Ford from the University of Florida Counsel to discuss an update and review of the Florida Sunshine Laws.

The committee plans to meet again prior to the October CRDF Board of Directors' Meeting to discuss and prepare for the 2019 Board of Director appointments for terms that are ending, as well as the Slate of Officers.

Mr. Dantzler reported that at the next Governance Committee Meeting, a first draft of the updated CRDF Business Plan will be available to review. The plan has not been updated since 2009, so staff has been working to update it.

Research Management Committee: Chairman David Howard reported the committee met on September 21, 2018 and discussed several items. Mr. Howard asked Dr. Graham to give a report to the Board on the SAB review of current projects.

Dr. Graham reported that the SAB recruited 55 *ad hoc* reviewers, which was at least 2 reviewers per proposal, and that two-thirds of those reviewers had citrus experience. The SAB advisory board for RMC are long-standing members on this board and these members also have citrus experience. The committee met on August 29th and 30th and conducted reviews of 26 proposals.

Dr. Graham also covered the CPDC process for the C-SAB review. The process was similar to the SAB review, but had a different set of Scientific Advisory Board Members. This was a new board, and 5 of those members had citrus experience. The committee met on August 22nd and 23rd and conducted reviews of 34 proposals.

Mr. Howard discussed the motion made by the RMC committee related to future RFP processes and timelines. Mr. Howard made a motion to recommend that with future RFP's the SAB rankings and comments be made available to the committee at least one month before RMC meets for its review of invited proposals . The motion was seconded by Mr. Newlin. CPDC Chairman Ben McLean adopted the same resolution on this matter and asked if CPDC could be included in the motion. The above motion was restated for the policy to include both RMC and CPDC. With no further discussion, the motion passed unanimously.

Mr. Howard made a motion recommended by RMC and CPDC to require all researchers of projects funded in RFP-2018 to submit a confidential 6-month report and confidential annual report, each submitted with a generic summary for public availability, as well as an annual in-person presentation on their projects. The motion was seconded by Mr. Hancock and passed unanimously.

Dr. Burns and Dr. Mastrodicasa abstained from voting on all RMC project funding motions.

Mr. Howard made a motion to recommend funding for the following RMC projects:

- #18-004 Bowman,
- #18-022 Stover,
- #18-013 Jones,
- #18-024 Triplett,
- #18-018 Pelz-Stelinski,
- #18-025 Wang,
- #18-019 Rogers,
- #18-020 Santra,
- #18-006 Dewdney,
- #18-010 Gmitter,
- #18-016 McNellis, and
- #18-017 Mou

The motion was seconded by Mr. Newlin and passed.

Mr. Howard made a motion to defer approval of Project #18-011 Gmitter until the committee could hear more information on the proposal revisions requested at the next RMC meeting. The motion was seconded by Mr. McLean. Mr. Howard discussed that the project had become somewhat of an issue with RMC because of its nature and how it was presented as a Core Breeding project. The committee agreed to defer this project to a later date for resubmission to the board after review at the next RMC meeting prior to the October board meeting. The motion passed.

Mr. Howard made a motion to not recommend funding for the following projects at this time:

- #18-012 He,
- #18-015 Li,
- #18-023 Triplett,
- #18-021 Setamou,
- #18-009 Gesquiere,
- #18-005 Cano,
- #18-003 Boltz,
- #18-008 Gerasimova,
- #18-002 Batuman,

- #18-001 Ampatzidis, and
- #18-027 Zorner

The motion was seconded by Mr. Updike and passed.

Dr. Hatcher reported that staff is currently working on combining the quarterly reports that are usually submitted to CPDC into a unified report that includes both committees' projects.

Continuation of Finance and Audit Committee: Chairman Ned Hancock asked Mr. Alex Wheeler to review the CRDF FY2017-18 Draft Financial Audit Statement with the board. Mr. Wheeler reviewed each section of the audit for FYE June 30, 2018, noting there were no findings. Mr. Black asked Mr. Wheeler why the audit did not mirror the June 30, 2018 financial summary provided to the Board. Mr. Wheeler explained the differences are due mostly to adjusting entries resulting from the previous year that had no net income effect on the overall audit. Mr. Updike made a motion to approve the draft financial audit as presented. The motion was by Mr. Kress and passed unanimously.

Commercial Product Delivery Committee: Chairman Ben McLean reported CPDC met on September 5th and again on September 24th.

Dr. Burns and Dr. Mastrodicasa abstained from voting on all CPDC project funding motions.

Mr. McLean made a motion to recommend funding the following projects:

- #18-034C Dewdney,
- #18-061C Vashisth,
- #18-032C Alferez,
- #18-028C Albrecht,
- #18-052C Qureshi,
- #18-064C Wang,
- #18-036C Duncan,
- #18-051C Pelz-Stelinski,
- #18-041C Johnson, and
- #18-055C Stansly

The motion was seconded by Mr. Hancock and passed.

Mr. McLean reported there were 6 proposals that were sent back to the researchers with contingencies. Those proposals were later reviewed and accepted as presented with revisions. Mr. McLean made a motion to accept revisions and recommend funding for the following projects:

- #18-029C Albrecht,
- #18-039C Grosser,
- #18-042C Kadyampakeni,
- #18-050C Niedz

- #18-056C Stelinski,
- #18-059C Strauss

The motion was seconded by Mr. Newlin and passed.

Mr. McLean made a motion to not recommend funding the following projects at this time:

- #18-060C Vashisth,
- #18-062C Vincent,
- #18-053C Rajaraman,
- #18-030C Albrigo,
- #18-037C Ferrarezi,
- #18-047C Killiny,
- #18-057C Stelinski,
- #18-043C Kadyampakeni,
- #18-038C Fischer,
- #18-063C Vincent,
- #18-044C Kadyampakeni,
- #18-049C Niedz,
- #18-046C Killiny,
- #18-031C Alferez,
- #18-048C Levy, and
- #18-045C Kadyampakeni

The motion was seconded by Mr. Updike and passed.

Mr. McLean made a motion to recommend the PIs be requested to submit two-month bridge funding for the three service and supports projects, #15-016C Hall, #15-033C Orbovic and #15-045C Zale, continuing funding from November 1 through December 31, 2018, allowing time for their proposals to be acted upon. The motion was seconded by Mr. Updike and passed.

Mr. McLean thanked the staff for all the hard work for a successful RFP process for the C-SAB review.

Industry Research Coordinating Committee: Chairman Rob Atchley reported the committee had not met but is working with Dr. Hatcher and staff to schedule an upcoming meeting in November.

COO Report: Mr. Dantzler thanked Dr. Arthington and Dr. Browning for their help and guidance over the last month during his transition into the new role of the CRDF COO.

Mr. Dantzler gave a brief report that momentum of the NAS recommendation to create a national advisory panel to coordinate plant breeding efforts between the states was gaining. It was decided that a meeting of the Florida Stakeholders needed to take place to decide what direction CRDF needed to take.

Mr. Morgan gave a brief update on the RFP 19-01 Website Design. A short list of candidates that will be presented at the upcoming F&A Communications Subcommittee. The committee's recommendation will then be brought forward to the board for final discussion and action at the October 23rd Board meeting.

Mr. Dantzler is working with Dr. John Diaz to finalize the survey for the CRDF's communications plan, which will also be discussed at the F&A Communications Subcommittee.

Mr. Dantzler asked Mr. Dan Botts to give the board an update on the status of both the Section 3 and Section 18 for bactericides. Mr. Botts reported that when the EPA granted the crisis declaration they certified the emergency, so any subsequent Section 18 could be approved in an expedited recertification process, rather than submitting a complete new set of documentation. This is the third year the Section 18 would be recertified, which requires a letter from the state to the agency asking the agency to recertify the existing emergency, and to continue allowing use of the products that are currently being used. The Section 3 approval is expected by mid to late Spring 2019, which means a recertification for calendar year 2019 must be done since the current exemption expires on December 31, 2018. The EPA contact informed FDACS that the Section 3 would not come through in time, so the recertification would be needed. Based on Mr. Botts' projections, cost to put the packets together and prepare the white paper for the Section 18 recertification will be roughly \$6,000. Mr. Hancock made a motion to have Mr. Botts proceed with the renewal of the Section 18 with the costs to not exceed \$10,000. The motion was seconded by Mr. Updike and passed with Mr. Kress abstaining.

Lastly, Mr. Dantzler discussed with the Board the Memorandum of Understanding (MOU) which has been negotiated with the plant improvement team. A copy of the revised MOU was provided with meeting materials. Dr. Rogers reported UF/IFAS sees the MOU as a positive thing and they are supportive of it. He feels the purpose of the MOU is to get people talking. The goal for UF/IFAS is to partner with CRDF, to get data collected with CRDF's assistance, and then to provide that data to the growers, and to have a better communication process. Mr. Hancock made a motion to adapt the revised MOU completed by CRDF and the Plant Improvement Team. The motion was seconded by Mr. Howard and passed unanimously.

Dr. Burns reported to the board that she will be retiring from UF/IFAS at the end of January 2019. She asked Dr. Payne to accept her resignation from the CRDF Board and to make a recommendation for her replacement. Dr. Burns expressed her thanks and pleasure working with CRDF committees, board members and staff.

Partnership Updates: Mr. Black, reporting for Mr. Mike Sparks of Florida Citrus Mutual, stated there were no updates to report on regarding Legislative Issues.

Dr. Michael Rogers discussed the new website for IFAS and gave a demonstration of its use. The new website for UF/IFAS is <https://citrusresearch.ifas.ufl.edu/>.

Mr. Black shared that Extension Agent Dr. Popenoe has provided several flyers announcing upcoming events which are available for all to take.

Future CRDF Meetings: Mr. Black announced the next Board meeting will be on October 23, 2018 – Co-hosted by Peace River Valley Citrus Growers Association, to be held at the Turner Agri-Center, Exhibit Hall in Arcadia, Florida.

Mr. Black reminded everyone of the CRDF Grower Education Session and luncheon to follow with speakers Dr. Fred Gmitter and Dr. Jude Grosser after the Board meeting. They will have presentations and a field tour.

With no further business, the meeting was adjourned at 12:10 pm.

Minutes submitted by Jerry Newlin, Secretary.