

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

Minutes of the Board of Directors Meeting

January 26, 2016

A Meeting of the Board of Directors of the Citrus Research and Development Foundation, Inc. was held on Tuesday, January 26, 2016 at the University of Florida, IFAS, CREC, Ben Hill Griffin Hall, in Lake Alfred, Florida. The meeting was properly noticed and recorded. The meeting was called to order at 9:30 a.m. by President Tom Jerkins. Roll was called and a quorum was present. Board members present were: Mr. Bobby Barben; Mr. Larry Black; Dr. Jackie Burns; Dr. Lisa Conti (telephone); Mr. Joe L. Davis, Jr.; Mr. Ned Hancock; Mr. Tom Jerkins; Mr. Ricke Kress; Mr. Ben McLean; Mr. Jerry Newlin; and Mr. Hugh Thompson. Mr. Wayne Simmons did not participate. Also participating were: Mr. Dan Botts; Dr. Harold Browning; Mr. Mark Gomez (telephone); Ms. Alice Gugelev (telephone); Dr. Joseph Joyce; Mr. Andrew Meadows; Dr. Stephanie Slinski; Mr. Mike Sparks; Mr. Bob Stambaugh; Dr. Tom Turpen (telephone); and Ms. Callie Walker (telephone).

Also in attendance were: Mr. Dennis Broadaway; Mr. Ed Dickinson; Mr. Aeden Dowling (telephone); Dr. James Dukowitz (telephone); Ms. Sharon Garrett (telephone); Ms. Mariana Mansur; Mr. Andrew Meadows; Mr. Ernie Neff; Ms. Audrey Nowicki; Dr. Michael Rogers; Ms. Shelley Rossetter; Dr. Brian Scully; Ms. Shannon Shepp; Dr. Rosa Walsh; and Mr. Mitch Willis.

Mr. Kress moved to accept the Minutes of the December 8, 2015 Board of Directors meeting. The motion was seconded by Mr. Black and passed unanimously.

Mr. Jerkins introduced Mr. Ned Hancock, appointed to the CRDF board by the Florida Department of Citrus, and welcomed him as a member of the Board.

Executive Committee: Dr. Browning updated on the strategic planning activities by Business Talent Group, who are completing the second round of interviews. A workshop will be conducted as a closed Executive Committee meeting on February 10 and be will followed with a formal presentation to the Board during the February 23 meeting.

Finance and Audit Committee: Chairman Hugh Thompson reviewed the December 2015 Financial Summary. He reported on the status of the refund by UF. Dr. Browning and Staff are working with the UF to prevent future overbillings and the need for refunds.

Mr. Thompson moved to approve the December 31st financial statements as presented. The motion was seconded by Mr. Kress and passed unanimously.

Long Term Research Funding and Legislative Matters: Mr. Sparks reported on the state budget development status.

Governance Committee: Chairman Ricke Kress reported the committee met and nominated the current CRDF officers for election for the year 2016: Mr. Tom Jerkins, President; Mr. Ricke Kress, Vice President; Mr. Hugh Thompson, Treasurer; and Mr. Jerry Newlin, Secretary. Mr.

Barben made a motion to approve the Governance Committee's nomination of the 2016 officers. The motion was seconded by Mr. Black and passed unanimously.

Mr. Kress reported that UF counsel has reviewed the Conflict of Interest Policy and determined the policy and Bylaws are adequate. The Conflict of Interest disclosure form will be revised to provide a clearer statement of financial and will require an updated disclosure statement should status change throughout the year. Governance will review all disclosures that have been reported prior to the next meeting of the Board and will provide recommendations for management of these potential conflicts of interest.

Mr. Kress reviewed the Table of Contents for the CRDF Policies and Procedures Manual, recommended in the Internal Audit Action Plan included with the board materials. Mr. Newlin made a motion to accept the Policies and Procedures Manual outline as presented. The motion was seconded by Mr. McLean and passed unanimously.

Dr. Browning was excused for the next discussion. Mr. Kress reported the committee discussed the COO Evaluations and Reviews, noting the key point shows that Dr. Browning continues to carry a greater load than should be expected of him, and stated the committee chairmen must step up and take a part of the burden from the COO. The current COO salary of approximately \$169,000 includes the increase voted last year as well as the January increase by UF. Dr. Mastrodicasa will further research where this stands with other DSO's at UF. Mr. Black made a motion to accept the COO review as presented; the motion was seconded by Mr. Newlin and passed unanimously. Mr. Kress and Mr. Jerkins will discuss the recommendations with Dr. Browning and bring any issues or recommendations he has back to the Board. Mr. Barben made a request that they ask Dr. Browning to provide input as to how the Board and Foundation can assist him more.

Mr. Kress stated the committee would like to add a fifth member and requested any Board member interested in serving on the Governance Committee express that interest to Dr. Browning; otherwise a fifth member will be appointed.

Mr. Jerkins presented Resolutions from the Board of Directors to Dr. Joseph Joyce and Mr. Robert Stambaugh for their professionalism and contributions to the Citrus Research and Development Foundation. He thanked them for their years of dedication and commitment to the Foundation. Dr. Joyce and Mr. Stambaugh each thanked Mr. Jerkins and the other members of the Board for their commitment and cooperation and expressed their desire for continued success in achieving the Foundation's goals.

Research Management Committee: Chairman Bobby Barben reported the committee met the previous week to receive the recommendations of the project managers and to review and discuss progress on the current portfolio of projects currently funded by the Foundation. The committee heard and discussed which projects should terminate, those that should continue as funded, and projects for which a continuing proposal should be requested as well as new projects proposed. Thirty-seven projects will end at the termination of current contracts. Others have continued with additional funding from USDA NIFA and the MAC Group, and some objectives will be continued new proposals coming forward for committee consideration. Mr. Barben moved to recommend Board approval of seven projects to be invited to submit full proposals, as well as

approval for the project management staff to continue discussion on two additional proposals to determine if continuation of additional research is warranted. The motion was seconded by Mr. Newlin, and passed unanimously.

One other project by Dr. Dewdney on Post bloom fruit drop was noted as being critical to growers in the next few months. Dr. Browning and Dr. Rogers will discuss immediate steps with Dr. Dewdney for consideration by the Commercial Product Development Committee.

Commercial Product Delivery Committee: Chairman Ben McLean reported the committee met the previous week, including newly appointed member Dr. Brian Scully. The committee reviewed recommendations by the project management team and discussed progress on current continuing CPD and Service & Support projects, as well as those projects for which a full proposal should be requested on both continuing projects and new ideas. One new project will address case studies and identify what's working in the groves. Mr. McLean made a motion for Board approval of the CPDC recommendations for nine projects to continue, the immediate invitation for three full proposals, and timely consideration be given on seven other projects outlined in the materials as the need arises. In addition, five projects will end at the termination of the current contract and no further action is recommended. The motion was seconded by Mr. Kress and passed unanimously.

Dr. Browning reported the costs to continue current Research, Commercial Product Delivery and NIFA Sub-Award projects in FY 2016-17 is approximately \$7.2 million which allows for funding potential new projects based on preliminary budget and funding requests.

Mr. McLean reported on the status of follow-up plans for the Knowledge Mapping session on tolerant rootstocks and scions. An advisory panel has been named to meet annually and determine which rootstocks will be included in field trials. This panel is composed of five growers, an institutional representative from the University of Florida and the U.S. Department of Agriculture, and three independent advisers with experience in this area. Mr. McLean made a motion for Board approval of the CPDC recommendation to make initial contact with the members of the advisory panel in preparation for the field trials. The motion was seconded by Mr. Kress and passed unanimously.

Mr. McLean reported the Section 18 application for Tree Health was forwarded by the Commissioner of Agriculture to the EPA on December 5th. After preliminary review, the only clarification requested was for pre-harvest residue levels. The entire packets were subsequently shared with the FDA and CDC. Approval may be received as soon as the first week in March. In the interim, the registrants and UF-IFAS extension are working on information to be distributed to growers. Dr. Browning reported that meetings have been held with the UF-IFAS team to develop the appropriate guidelines to growers on the application of products if the Section 18 is approved. Mr. Botts also developed a table summarizing the use patterns, similarities, and treatment intervals for the products in the petition.

It was also reported that, based on results of CRDF-funded research, AgroSource, Inc. submitted Section 3 registration application for Firewall™ and Fireline™ products. Since this approval process takes as long as two years, the Section 18 application will be required for use in the interim period in Florida.

Industry Research Coordinating Committee: Dr. Browning reported that a timetable is being developed for the 2016 prioritization and coordination with the broader industry request for the Foundation to compile a list of all projects being funded for citrus. A copy of the most recent priorities is being sent to committee members to review with their individual groups to bring their recommendations for additional priorities to the IRCC meeting. An inventory of citrus research from all funding sources is being compiled for the IRCC gaps analysis process. This inventory has broader use among HLB research groups and should be updated twice a year to provide project information to all.

COO Report: Dr. Browning reported that the Citrus Research Board has invited the Foundation members to a shared meeting of both boards on February 16 in Riverside, California. The NAREEE committee will meet in Riverside on February 17 and 18.

Dr. Browning reported that the bactericides and breeding project manager positions have been posted.

Dr. Browning reported that FDACS is planning phase II demonstration of eliminating unmanaged acreage around the state and anticipates removing the targeted groves before the rainy season.

Future CRDF Meetings:

Executive Committee – February 10 & 23, 2016

Board of Directors – February 23, 2016

With no further business, the meeting was adjourned at 11:05 am.

Minutes submitted by Jerry Newlin