

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

Minutes of the Board of Directors Meeting

August 25, 2015

A Meeting of the Board of Directors of the Citrus Research and Development Foundation, Inc. was held on Tuesday, August 25, 2015 at the University of Florida, IFAS, CREC, Ben Hill Griffin Hall, in Lake Alfred, Florida. The meeting was properly noticed and recorded. The meeting was called to order at 9:30 am by Vice President Ricke Kress. Roll was called and a quorum was present. Board members present were: Mr. Bobby Barben (telephone); Mr. Larry Black; Dr. Jackie Burns; Dr. Lisa Conti (telephone); Mr. Joe L. Davis, Jr.; Mr. Ricke Kress; Mr. Ben McLean (telephone); Mr. Jerry Newlin; Mr. Wayne Simmons; Mr. Bob Stambaugh; and Mr. Hugh Thompson (telephone). Dr. Mary Duryea and Mr. Tom Jerkins were absent. Also participating were: Dr. Tim Anglea; Dr. Harold Browning; Dr. Stephanie Slinksi; and Dr. Tom Turpen (telephone).

Also in attendance were: Ms. Sarah Anderson; Dr. Jim Dukowitz (telephone); Ms. Brandi Goller; Ms. Leanna Himrod; Mr. Sean McCoy; Mr. Marty McKenna; Dr. Hugh McLaughlin (telephone); Mr. Andrew Meadows; Ms. Audrey Nowicki; Mr. Taw Richardson (telephone); Ms. Shelley Rossetter; Ms. Shannon Shepp; Mr. Mitch Willis; and Dr. Janice Zale.

There was a brief delay resulting from issues with the phone lines, and the meeting resumed at 9:40.

Mr. Davis moved to accept the Minutes of the June 18, 2015 Board of Directors meeting. Seconded by Mr. Black, the motion passed unanimously.

Finance and Audit Committee: Vice Chairman Larry Black reviewed details of the June and July 2015 financial summary and accompanying reports.

Mr. Davis questioned whether the significant reduction in the cash balance should be a concern. Dr. Browning noted that the reduction was temporary due to delays in executing the FDACS contracts for Legislative and Box Tax funding for the current year; contracts are now in place and the first quarter invoices have been transmitted to FDACS.

The NIFA variance report for the nuPssyllid project shows three of the fifteen institutions have not submitted invoices; Mr. Davis questioned if those researchers are still participating. Dr. Browning explained that their follow-on roles in the project will become active as advances are made from the first three years.

Dr. Browning reported on the UF Office of Internal Audit report which was received recently, noting that in general no problems on control or lapses in procedure were identified. Four recommendations were made in the form of an Action Plan to cover Risk Assessment, Policies and Procedures, Conflict of Interest Policies, and the Business Plan. These Action Plan are being drafted. Mr. Kress suggested that the Finance and Audit Committee and Governance Committee each meet to review the audit report detail, determine a plan and report back to the Board.

Long Term Research Funding and Legislative Matters: Dr. Browning provided Mr. Sparks' update on Long-Term Research Funding noting that the state budget building for the next fiscal year has begun which includes a request of \$8.5 M funding to the Foundation. He and Mr. Sparks will be meeting with the Governor's staff to review the details of the request. Congressman Rooney was confident the federal

budget will continue to support CHRP programs, and has requested additional funding be added to the MAC funding group for shovel-ready projects.

Governance Committee: Chairman Bob Stambaugh reported the Sub-Committee met twice, with their final meeting scheduled for September 2nd, at which time recommendations will be reported to the Governance Committee, who will bring them before the Board.

During the first meeting, it was recommended that Dr. Browning fill the Program Assistant staff position, and begin the search for a Project Manager for the Resistance and Tolerance.

Mr. Stambaugh reported that the Conflict of Interest statements will be reviewed by the Governance Committee before bringing to the Board. In addition, the CRDF conflict of interest policy will be reviewed and consideration given to revision.

Research Management Committee: The contracts for the research proposals approved for funding by the Board in June are in place with the exception of one for which revisions have not been received.

The NIFA nuPsyllid Annual Report was included with the meeting materials and there was no discussion of the results to date

Commercial Product Delivery Committee: Chairman Ben McLean reported on the CPDC meeting held August 18th. Mr. McLean moved to approve the proposal by Mr. Botts outlining Third Party Registration actions to date on the Introduction of Antibiotics into Tree Health Management for the Suppression of Huanglongbing in Florida Citrus and recommended continuation of efforts for a Section 18 label. Seconded by Mr. Newlin, the motion passed unanimously.

Dr. Slinski reviewed the steps taken since the Executive Committee meeting toward the registration of three products containing streptomycin and oxytetracycline are being tested under CRDF-funded projects by both AgroSource, Inc. and NuFarm Americas, Inc. Preliminary discussion of results provides encouragement that it is time to review the evidence that is in place for these bactericides. Once the residue analyses and field trial data sets are provided, TPR will compile the application for registration for review. If justified, the petition will be submitted to FDACS with the support of the industry for their review and action. Preliminary assembly of the petition information is expected to be completed by September 15th.

Mr. Kress requested a complete up-to-date report be provided at each Board meeting going forward.

Dr. Slinski invited interested Board members to participate in a walk-through of the whole plant assay for evaluation of bactericides by Dr. Pelz-Stelinski immediately following the meeting.

Dr. Browning reported that the job description for the Breeding Project Manager has been developed for approval at UF and then the position will be advertised, with the hope to fill by the end of September.

Dr. Anglea gave a presentation of The Coca Cola Company's view of the severity of the effects of greening to date and outlined areas of research that may be important in delivering long-term durable solutions for the industry. The presentation concluded with a brief overview of a consortium strategy to enhance advancement and commercialization of long-term solutions, drawing on the sense of financial, regulatory and commercialization needs to be successful in delivery such a solution.

Industry Research Coordinating Committee: Chairman Wayne Simmons had nothing to report.

COO Report: Dr. Browning reminded the board that the CPD Projects Quarterly Progress Report is included in the materials and will be posted to the citrusrdf.org web site.

Dr. Browning noted that the FY 014-15 Annual Report provided in the board materials is a comprehensive overview of last year's efforts by the Foundation. Mr. Kress recommended Board members read and be prepared to comment on the Annual Report at the next meeting. After review, the report will be posted on a public page.

Dr. Browning reported that he just returned from Brazil where he saw how aggressive vector and inoculum management are instrumental in maintaining yields, and that such practices can maintain low incidence of HLB infection, even in small groves. A report is in preparation and will be presented to the Research Management and Commercial Product Delivery committees and to the Board.

Dr. Browning reported that CRDF has received a sponsorship request to support the 2016 Congress of the International Society of Citriculture to be held in Brazil. This proposal will be considered at the next Finance and Audit Committee meeting.

New Business: There was no new business to report.

Future CRDF Meetings:

- Board of Directors meeting – September 22, 2015

With no further business, the meeting was adjourned at 11:35 am.

Minutes submitted by Jerry Newlin