

**CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.**

**Commercial Product Delivery Committee**

**Meeting Minutes**

**Tuesday, April 17, 2018**

A meeting of the Commercial Product Delivery Committee of the Citrus Research and Development Foundation, Inc. was held on Tuesday, April 17, 2018 in Ben Hill Griffin Hall at the UF-IFAS, CREC, in Lake Alfred, Florida. The meeting was properly noticed and recorded. The meeting was called to order at 1:33 pm by Chairman Ben McLean. Roll was called, and a quorum was present. Committee members participating were: Mr. Larry Black; Ms. Holly Chamberlain (telephone); Mr. Ricke Kress (telephone); Mr. Ben McLean; Mr. Jerry Newlin (telephone); Dr. Pat Ouimet; Dr. Brian Scully; Ms. Shannon Shepp (telephone); Mr. Tom Stopyra; and Mr. John Updike, Jr. Dr. Jackie Burns; Mr. Joe Davis, Jr.; Dr. Alec Hayes; Dr. Greg Hodges; and Mr. Hugh Thompson did not participate. Other participants were: Dr. John Arthington; Ms. Kelly Friend (telephone); Dr. Catherine Hatcher; Dr. Michael Rogers; Dr. Stephanie Slinski; and Dr. Jim Syvertsen.

Others attending the meeting included Ms. Brandy Brown, Mr. Justin Cain, Mr. Tim Eyrich (telephone); Ms. Sharon Garrett (telephone), Mr. David Howard (telephone); Mr. Mike Irey (telephone); Mr. Andrew Meadows (telephone); Ms. Audrey Nowicki; and Dr. Rosa Walsh.

Mr. Black stated one correction in the March 23, 2018 meeting minutes. He requested to amend the minutes to show the Committee recommend to the Board to appoint Dr. Alec Hayes to the Commercial Product Delivery Committee. Mr. Black moved to accept the minutes of the March 23, 2018 meeting with the amendment. The motion was seconded by Mr. Updike and with no discussion, passed unanimously.

Chairman McLean asked Dr. Hatcher to open the meeting with the first agenda item. Dr. Hatcher gave a report on the National Citrus Breeding Collaboration meeting held February 27 and 28 in Denver. A copy of her presentation was provided for review in materials.

Dr. Hatcher reviewed the Draft Guidelines for Standardized Citrus Germplasm Evaluation. Dr. Hatcher asked the committee if there were any corrections or additions that needed to be added to the draft. Mr. Updike requested that 4- to 6-month-old flush leaves be included when determining leaf macro and micronutrient concentrations. Mr. Kress made a motion for consideration of the Draft Guidelines for Standardized Citrus Germplasm Evaluation as presented with Mr. Updike's addition to move forward to the Board. The motion was seconded by Mr. Black and passed unanimously.

Dr. Slinski briefly reviewed the National Academy of Sciences preliminary report funded by CRDF and stated the report was provided in the materials for further review. There was brief committee discussion about the report. The full report and a 2-page brief report are posted on the citrusrdf.org website.

Dr. Slinski briefly discussed the Topic Summaries with the committee and stated there are seven summaries included in the materials, most of which were written by Dr. Jim Syvertsen. The committee thanked the Project Managers for the well written summaries.

Dr. Slinski briefly reviewed the changes to the timeline and process for CPDC-18.

Dr. Slinski reviewed the priorities for the 2018 CPDC call for pre-proposals with discussion and edits for the final draft with the committee. After a lengthy discussion of the priorities, Dr. Slinski compiled the suggestions into the draft list to be approved and brought forward to the Board. Dr. Slinski reviewed the final priorities with the committee. Dr. Ouimet made a motion to recommend to the Board to accept the CPDC 18 Priorities as written in final draft. The motion was seconded by Dr. Scully and passed unanimously.

With no further business, the meeting was adjourned at 4:09 pm.

Minutes submitted by Brandy Brown