

**CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.**

**Governance Committee  
Meeting Minutes  
August 20, 2014**

A telephonic meeting of the Governance Committee of the Citrus Research and Development Foundation, Inc. was held on Wednesday, August 20, 2014 at 10:00 am EDT. The meeting was properly noticed and recorded. The meeting was called to order by Chairman Bob Stambaugh. Roll was called and all members were present. Committee members participating were: Mr. Bob Stambaugh; Dr. Joe Joyce; Mr. Ricke Kress and Mr. Jerry Newlin. Also participating were: Ms. Brandi Goller; Ms. Diane Johnson; and Ms. Audrey Nowicki.

Mr. Kress moved to accept the minutes of the May 21, 2014 meeting. The motion was seconded by Mr. Newlin and passed unanimously.

Mr. Stambaugh led the discussion on consideration of an annual raise for the staff of CRDF. Ms. Nowicki and Ms. Johnson's annual raises had been approved by Dr. Browning and passed on the University of Florida Human Resources prior to this meeting.

In regards to Dr. Browning's annual raise, Dr. Burns notified Mr. Stambaugh that the University of Florida had recommended a merit increase of 3.1% changing his current salary from \$144,900.00 to \$149,391.18. The guidelines for raises were set at 2.5% for the pool. Raises can fluctuate as long as the overall pool stays at 2.5%.

Mr. Newlin made a motion for the committee to recommend to the Board that the COO receives a 3.1% increase in his current salary. Seconded by Mr. Kress, the motion passed unanimously.

Dr. Joyce ask the CRDF office to relay to Kimberly Brown the outcome of today's meeting.

Mr. Newlin ask Ms. Johnson if the antimicrobial person had been hired. Ms. Stephanie Slinski has been hired by TIG and should be in Florida in September to be the antimicrobial contact for CRDF.

With no further business, the meeting adjourned at 10:15 am.

Minutes submitted by Diane Johnson