

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.
Minutes of the
Research Management Committee Meeting
Friday, March 15, 2019

A telephonic meeting of the Research Management Committee of the Citrus Research and Development Foundation, Inc. was held on Friday, March 15, 2019. The meeting was properly noticed and recorded. The meeting was called to order at 9:01 am by Chairman David Howard. Roll was called and a quorum was present. Committee members participating were Tim Dooley, David Howard, Bob Newsome, Tom Obreza, Daniel Scott, Jim Snively, Buddy Strickland and Forest Taylor. Members who did not participate were Bobby Barben, Steve Farr, Joby Sherrod and Wayne Simmons.

Also participating were Brandy Brown, Rick Dantzler, Sharon Garrett, Audrey Nowicki, Pat Ouimet, Jim Syvertsen, John Updike, Jr. and Rosa Walsh.

Mr. Strickland moved to accept the minutes of the February 14, 2019 meeting. The motion was seconded by Mr. Taylor and it passed unanimously.

Chairman Howard opened the meeting with a review of the 2019 RFP process and timeline. Comments and suggestions were requested from CPDC, RMC, grower organizations and federal partners, and were to be submitted to Mr. Dantzler and Mr. Howard by February 28, 2019. Mr. Dantzler reported that Mr. Steve Smith was the only person he received comments from, and Mr. Dantzler addressed Mr. Smith's comments to his satisfaction.

One revision was made to the 2019 RFP, addressing Citrus diseases other than HLB, including diseases not yet in Florida as a separate one of the six main priorities.

Mr. Snively made a motion to accept the 2019 RFP process and timeline in its current form. The motion was seconded by Mr. Strickland and it passed unanimously.

Mr. Howard asked Ms. Nowicki to review the timeline of the 2019 RFP. Ms. Nowicki reviewed the upcoming timeline that staff will be communicating to the SAB members, as well as the pre-proposal and full proposal selection process.

Mr. Howard asked Mr. Dantzler to give a report on the Plant Improvement Select Committee and its directives and responsibilities. The goal is to make sure the Plant Improvement team has a clear understanding of what the citrus industry would like to accomplish, that the data being collected will assist growers in making planting decisions and how to get that data out to the citrus industry as quickly as possible.

Mr. Dantzler addressed the questions that have come up during discussions about the Select Committee and its responsibilities, including how the Select Committee would participate during the 2019 RFP process. It was clarified that the comments and views of the Select Committee would be presented to the RMC for consideration, but the Select Committee would not have funding or project approval decision-making authority. However, those members of the Select Committee who are also on the RMC would share with RMC any knowledge or perspectives gained while serving on the Select Committee.

Mr. Howard reported on the Research Management Committee Structure, and that the RMC Non-Board Appointment guidelines have not been updated since 2010. At the last RMC meeting it was generally felt that revisions were needed to the guidelines. Mr. Dantzler discussed the updated guidelines for the RMC Non-Board appointments, which are:

- No more than four CRDF Board members, two industry non-board members and nine grower non-Board members will be appointed to the RMC.
- Recommendation of appointments of non-Board members to the RMC shall come from the Florida Citrus Production Managers Association and Florida Citrus Mutual, after consultation with other citrus organization, and are to be representative of all production areas of the state.
- The RMC Chairperson will oversee management and coordination of the non-Board committee appointment process of CRDF and will present those nominated non-Board committee members to the Board for approval.
- Terms of non-Board members shall be for three years, expiring on June 30th of the last year of the term. For each non-board member who begins serving after June 30th of the year 2021, said member shall be allowed to serve only two consecutive three-year terms. A non-board member may be appointed for less than a three-year term and still be appointed to a full three-year term thereafter in order to complete the term of a departing non-board member who leaves prior to the expiration of his/her term. Also, a non-board member may be appointed for less than a three-year term and still be appointed to a full three-year term thereafter in order to further the goal of having staggered terms of non-board members.

Mr. Dantzler reviewed the current members of the RMC, noting there are four Board members and eight non-Board members. None of the non-Board members would be considered industry members, which means two industry members would need to be appointed. He also reviewed the term expirations of the current members. Mr. Taylor made a motion to accept the RMC Non-Board Appointment Guidelines adopted March 15, 2019. The motion was seconded by Mr. Snively and it passed unanimously.

Dr. Syvertsen gave a brief review of the December 31, 2018 quarterly project managers report that was included in committee materials and reported that he would be glad to discuss the materials in detail if anyone had questions.

Mr. Howard asked Mr. Dantzler to give an update on the status of the Research Director. Mr. Dantzler reported that on February 25, the Search and Screen Committee conducted five phone interviews; of those five, two candidates were selected for in person interviews, which were held on Thursday, March 7, and

Monday, March 11. During their interviews each met with several UF researchers and the Search and Screen Committee. Mr. Dantzler received feedback from the researchers as well as the committee members of their impressions of the two candidates. The goal is to have a recommendation from the Search and Screen Committee on which candidate to make an offer for the position and to present that recommendation to the Board for consideration.

Mr. Dantzler gave an update on the CRaFT program. There are two documents currently being drafted. The first is a contract between CRDF and APHIS outlining details of funding, and second is the work plan outlining the general structure and goals of the program.

With no further business, the meeting was adjourned at 10:00 am.

Minutes submitted by Brandy Brown.