

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

Minutes of the

Finance and Audit Committee Meeting

Monday, August 19, 2019

A meeting of the Finance and Audit Committee of the Citrus Research and Development Foundation, Inc. was held on Monday, August 19, 2019 at the UF/IFAS CREC in Lake Alfred, FL. The meeting was properly noticed and recorded. The meeting was called to order at 1:31pm by Chairman Ned Hancock. Roll was called and a quorum was present. Committee members participating were Rob Atchley (telephone), Larry Black (telephone), Ned Hancock, Charlie Lykes (telephone), and Jeanna Mastrodicasa (telephone). Others participating were Brandy Brown, Rick Dantzler, Audrey Nowicki, John Updike, Jr., and Alex Wheeler.

Mr. Black made a motion to approve the minutes of the June 10, 2019 Finance and Audit committee meeting. The motion was seconded by Dr. Mastrodicasa, and with no further discussion it passed unanimously.

Mr. Hancock asked Audrey to discuss the Box Tax under Revenue. Ms. Nowicki reported that the FDACS Legislative and Box Tax contracts for FY 2019-2020 are in Tallahassee for final review before execution. The \$1,370,183 billing to FDACS was for project expenses incurred through June 30, 2019 on projects allocated to Box Tax funding under the FY 2018-19 contract. Mr. Hancock then reviewed the remaining July 31, 2019 monthly financial summary and accompanying statements.

Mr. Hancock asked Mr. Alex Wheeler to review the CRDF FY 2018-19 Draft Financial Audit Statement. Mr. Wheeler reviewed each section of the audit for FYE 2018-19, noting there were no findings. Mr. Lykes made a motion to accept the FY 2018-19 draft financial audit as presented and recommend approval to the Board. The motion was seconded by Dr. Mastrodicasa and it passed unanimously.

Mr. Hancock asked Mr. Dantzler to open the discussion on international travel related to the Bayer project. Mr. Dantzler reported that the reason for this discussion is due to the Bayer Steering committee meeting that will take place at the end of the calendar year. The work being done for the Bayer project is done in West Sacramento, Lyon, France and West Germany. Discussions have come up amongst the steering committee members as to where the next meeting should take place. Dr. Graham suggested to Mr. Dantzler that the Bayer lab in Lyon, France would be worth visiting. Before any decisions are made on a meeting location, Mr. Dantzler had staff look up estimated travel costs for discussion purposes.

There were discussions regarding if and how much of the travel expenses are included in the Bayer contract, or if CRDF would have to pay an additional cost for the Bayer representatives to travel to Lyon, how many and which CRDF representatives would need to attend the meeting, if we should

have the new Research Director onboard before the next meeting takes place, and what the benefits are to CRDF visiting Lyon, France. It was also suggested to send a grower as one of the CRDF representatives to bring back a different perspective of the project to the industry.

Mr. Dantzler gave a report on the FY 2020-2021 legislative budget request. He reported that he and Mr. Sparks have been in discussions about the legislative budget request since the session is starting earlier this year. It was suggested that CRDF maintain its' ask of \$8 million to continue to fund the existing and new projects, which would also cover any portion of our funding that we may have to give to CRaFT. There was discussion of the possibility of continuing Phase II of the Bayer project, and if these additional expenses have been included in the \$8 million ask.

Mr. Dantzler discussed a potential expenditure, which would be a request from the FCPA to fund a large-scale field trial. The question was asked if this type of request should go to MAC. Mr. Lykes asked if the processors have to follow the same procedures as the other grant applicants. Mr. Dantzler reported this would be an off-cycle proposal that CPDC would review and discuss for funding approval.

Mr. Black made additional comments regarding the Bayer meeting, reporting that the meetings he has attended have been very beneficial. He asked for Mr. Dantzler to put together a cost analysis for the trip before we make any decisions on who CRDF sends to Lyon, France. There were continued discussions about holding the meeting in Lake Alfred or Immokalee until we can get the new Research Director hired and to allow for the CRDF BoD to hear steps on moving forward.

With no further business, the meeting adjourned at 2:18pm.

Minutes submitted by Brandy Brown