

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.
Minutes of the Governance Committee Meeting
June 22, 2020

A teleconference meeting of the Governance Committee of the Citrus Research and Development Foundation, Inc. was held on Monday, June 22, 2020. The meeting was properly noticed and recorded. The meeting was called to order at 8:30 am by Chairman Larry Black. Roll was called and a quorum was present. Committee members participating were Rob Atchley, Larry Black, Ned Hancock, and Jeanna Mastrodicasa. Also present were Rick Dantzler, David Howard, Ron Mahan, Audrey Nowicki, and Deidra Whatley.

Dr. Mastrodicasa moved to accept the minutes of the December 3, 2019 meeting. The motion was seconded by Mr. Atchley and, with no discussion, passed unanimously.

Mr. Black asked Mr. Dantzler to discuss the proposed amendment to the CRAFT Research Agreement for Project 19-029C, where CRAFT requested an extension to growers whose trees were not delivered timely to plant by the June 30th contract date. After reviewing the matter with FDACS, an amendment was drafted to accommodate an extension. Ms. Carlson will provide CRDF a list of the growers affected no later than June 26, 2020. Mr. Atchley moved to recommend the proposed amendment to the CRAFT Research Agreement for Project 19-029C to the Board for approval. The motion was seconded by Dr. Mastrodicasa and, with no further discussion the motion passed unanimously.

Mr. Black asked Mr. Dantzler to report on the CRDF Bylaws. Mr. Dantzler stated that the CRDF's requested revisions to the Bylaws were sent to the University about a year ago. Since CRDF has initiated the changes, Mr. Dantzler wanted to re-visit the matter. Dr. Mastrodicasa will inquire with the UF Board of Trustees as to the status of the CRDF Bylaws changes.

Mr. Dantzler excused staff for a discussion regarding potential staffing for the CRDF rootstock trials. It was ultimately decided that existing staffing would be sufficient to handle the project.

Mr. Black reported that a Public Records Request was received from Elemental Enzymes requesting the recording of the Commercial Product Delivery Committee meeting on May 14, 2020. Mr. Dantzler stated that he was not sure if CRDF had authority not to refuse the request since it is public record. He also recalled that public records requests should be made through the University. Dr. Mastrodicasa stated that there may be exceptions to the public record matter, and she would check with the DSO attorney and report back.

Mr. Dantzler reported that CRDF has received requests from PIs for Letters of Support for projects seeking NIFA funding. Currently, CRAFT and Dr. Mou are seeking such letters for their individual

projects. Mr. Dantzler asked for the Committee to opine on whether CRDF should request a copy of the full proposal before a decision on a Letter of Support was given.

Mr. Black discussed the potential for an onsite CRDF Board of Directors' meeting during the Citrus Expo on August 12-13, 2020. The matter was tabled until Mr. Dantzler receives direction on UF's position since COVID numbers are rising. Mr. Black reported that while the \$10,000.00 CRDF sponsorship was allocated in the FY 2020-2021 approved budget, the funds should not be distributed unless the event moves forward as planned.

Mr. Black requested Mr. Dantzler brief the Committee on a funding deficit reported by Dr. Grosser. Mr. Dantzler shared the details for the Committee and noted that Staff was still in the fact collection phase.

With no further business, the meeting was adjourned at 9:52 am.

Minutes submitted by Deidra Whatley