

CITRUS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

Minutes of the

Finance and Audit Committee Meeting

Monday, December 7, 2020

A teleconference meeting of the Finance and Audit Committee of the Citrus Research and Development Foundation, Inc. was held on Monday, December 7, 2020. The meeting was properly noticed and recorded. The meeting was called to order at 9:01 a.m. by Chairman Ron Mahan. Roll was called and a quorum was present. Committee members participating were Rob Atchley, Larry Black, Ned Hancock, Ron Mahan, and Jeanna Mastrodicasa. Others participating were Rick Dantzler, David Howard, Roger Ingley, Audrey Nowicki, Josh Snively, Sal Tropea, John Updike, and Deidra Whatley.

Mr. Mahan presented the minutes from the October 15, 2020 Finance and Audit committee meeting for approval. Mr. Black made a motion to approve the minutes of the October 15, 2020 Finance and Audit committee meeting as presented. The motion was seconded by Dr. Mastrodicasa, and with no further discussion, passed unanimously.

Mr. Mahan asked Mrs. Nowicki to review the October and November 2020 Financial Summaries and the accompanying statements with the Committee. Mrs. Nowicki stated there had not been significant changes from the previous statement and research project billings continue to lag behind due to Covid restrictions at research facilities.

Mr. Roger Ingley and Mr. Sal Tropea, with Bunting, Tripp, and Ingley, LLP (BTI), were introduced and were present to address any questions on CRDF's Form 990 for FY2019-20. Committee members were requested to provide their questions to the office by 12:00 p.m. December 7th to be presented to BTI so that they could have a corrected document prepared for approval at the December 8th Board of Directors meeting.

Next, Mr. Mahan began discussion on the mandated holdback of 8.5% from the State. Mrs. Nowicki reported that CRDF's FDACS contact recently verified they have not removed the directive to hold back 1.5% of the \$2,000,000.00 per quarter for a total of 6% over the year. Also, it was not clear if this was the same as the 8.5% state mandated holdback that Mr. Dantzler was notified of, for a total of 14.5% reduction of the State budget. Mr. Dantzler noted that Mike Sparks and Matt Joyner would be looking into the specifics and reporting back from Tallahassee.

Mr. Dantzler suggested discussing long-term plans at the 2021 Board of Directors Retreat. By that time, the Governor's Budget would likely have been released and could provide some clarity to budget prospects.

Mr. Mahan stated that CRDF has the resources to fully fund the CRAFT project for Year 2. Mr. Black suggested monitoring multi-year projections and making decision before year end. There was no action taken on this matter.

Lastly, there was discussion of the suggested amendment to the CRAFT contract pertaining to the planting deadline dates. No action was taken by the Committee.

With no further business, the meeting adjourned at 9:45 a.m.

Minutes submitted by Deidra Whatley